



WEST CHESTER AREA SCHOOL DISTRICT
Education Committee Meeting
March 13, 2023
7:00 p.m.
Spellman Education Center/Livestream

AGENDA

•	Public Comment	
★	Approval of February 7, 2023, Education Committee Meeting Minutes	
•	English Language Development (ELD) Overview	R. Eberly
•	ChatGPT	K. Bailey
•	District Survey Results	K. Reynolds

★ Committee Voting Item

Public Comment Protocol

- Residents wishing to make public comment on agenda items must register prior to the start of the meeting.
- Public comments on agenda items will be taken at the beginning of the meeting prior to voting.
- Policy 903: Public Participation in Board Meetings governs public comment.
- The committee chair or designee will call residents in the order in which they signed in.
- A three-minute timer will be projected on the screen and will start after the speaker gives their name and township/borough.

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**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

**February 13, 2023
Spellman Education Center Board Room
Start: 7:00 pm – Finish: 9:06 pm**

Attending Committee Members:

- Kate Shaw (Edu. Chair) Joyce Chester Daryl Durnell Laura Detre

Other Board Members:

- Gary Bevilacqua Karen Fleming Karen Herrmann Sue Tiernan Stacey Whomsley

Administration:

- Kalia Reynolds Wayne Birster Melissa Kleiman
 Sara Missett John Scully Jeff Ulmer R. Eberly K. Barnello

Also: Una Martin, Ian Kerr, Kara Bailey

Public Comment:

Name	Agenda Item
Selene Lacayo	6 th Grade English and Reading & Equity
Lauren Bryant	6 th Grade English and Reading
Caitlin Jensen	6 th Grade English and Reading
Amy Nelson	6 th Grade English and Reading
Langley Barnes	6 th Grade English and Reading
Candy Anderson	6 th Grade English and Reading
Frank Pasquini	6 th Grade English and Reading
Trena Franklin	6 th Grade English and Reading
Melissa Bennett	6 th Grade English and Reading & Equity
Erin Lockledge	6 th Grade English and Reading
Karen Seaman	6 th Grade English and Reading

Items on Agenda:

- Approval of January 9, 2023, Education Committee Meeting Minutes
- eSports
- 6th Grade English and Reading
- ESSER Spending
- Equity Update
- Before and After School Program

Education Committee Actions/Outcomes to be placed on February 27, 2023 Board Agenda for Approval:

Agenda Item	Vote
Approval of January 9, 2023, Education Committee Meeting Minutes	4-0
Before and After School Program	4-0

Board Consent Agenda Items:

Approval of the following Study/Excursion trip(s):

- Henderson High School, Choir student 12th – Rochester, NY 04/13/2023 – 04/16/2023
- East High School, 9 -12 grade DECA – Hershey, PA 02/22/2023 – 02/24/2023
- East High School, Competitive Cheer Team – Orlando, Florida 02/08/2023 – 02/13/2023
- Rustin High School, 9 -12 grade DECA – Hershey, PA 02/22/2023 – 02/24/2023
- East High School, 9 - 12 DECA – Susquehanna University, Selinsgrove, PA 03/12/2023 – 03/13/2023
- Henderson High School, Concert Choir – West Chester, PA 02/16/2023 – 02/18/2023
- Henderson High School, HOSA – Valley Forge, PA 03/30/2023 – 04/01/2023
- East High School, 9-12 Music Department – Washington, DC 05/12/2023 – 05/14/2023
- Rustin High School, Wrestling Team – Indiana University of Pennsylvania, Indiana, PA – 01/12/2023 – 01/14/202

Approval to establish the following Student Activity Account(s):

- Henderson High School – Wake up Warriors
- Henderson High School – Special Olympics Unified Track & Field

Items to be discussed at a later date: None

English Language Development

March 2023



Tonight's Presentation



- WCASD English Language Learner Demographics
- Our Program - Language Instruction Educational Program (LIEP)
- Supports
- Hear from some of our students and families!

Who Are Our ELs, as a District?



- ▶ Approximately 509 English Language Learners
- ▶ 316 identify as Hispanic (62%)
- ▶ 17 Students with limited or interrupted formal education (SLIFE)
- ▶ 38 different languages spoken across our 509 students in the WCASD
- ▶ 303 of the 509 students are Spanish speaking. Therefore, the primary language spoken (other than English) is Spanish.
- ▶ 206 non-ELs/families request communication in a language other than English

Language Instruction Education Program



- Identification Process
 - Registration - Home Language Survey
 - Family Interview
 - WIDA Screener to determine eligibility into the program
 - English Language Learner Proficiency Levels
 - Students with Limited or Interrupted Formal Education (SLIFE)
- English Language development classes
 - Pull-Out Direct Instruction
 - Push-In Support in content-area
- Annual WIDA ACCESS assessment



- ▶ Academic Support
 - ▶ Consultation and differentiation with accommodations in the classroom
- ▶ Emotional Support
 - ▶ Collaborate with school counselor, social workers, etc. to provide the necessary supports for families
- ▶ SLIFE
 - ▶ High School Counselor focused on our SLIFE students & families



- ▶ District hired a Community Engagement Specialist, Mrs. Sandra Bradley
- ▶ Translation & Interpretation Services
- ▶ Spanish-dedicated phone line
- ▶ Talking Points
- ▶ Interpretalk
- ▶ SayHi App (piloting with an iPad)

Hear from our students!



Chat GPT

WCASD Think Tank

The Role of AI in Education

ChatGPT, Please introduce yourself



ChatGPT, Please introduce yourself to the WCASD school board and members of the community



Hello, everyone! My name is ChatGPT, and I am an artificial intelligence language model trained by OpenAI. I am here to assist you with any questions or concerns you may have.



As a language model, I am capable of understanding and generating natural language, which means I can carry on conversations, answer questions, and provide information on a wide range of topics. I am trained on a vast amount of data, including books, articles, and other texts, which enables me to provide accurate and helpful responses to your queries.

I am designed to be a versatile and accessible resource, and I can assist you with anything from general information to complex problem-solving. My primary goal is to provide you with the information you need to make informed decisions and solve problems efficiently.

Chat GPT: The Basics & Background

- Created by Open AI and backed by Microsoft
 - Currently fetches data from before 2021, but learns from users
- Launched November 30, 2022
 - 13 million active users per day as of January 2023
- Future iterations are coming
 - Open AI 3.5 is the current software, Open AI 4 & 5 will be able to do more
- A Personal Assistant powered by Artificial Intelligence
 - It can answer questions, generate original text, translate, summarize, and engage in small talk



Artificial Intelligence (AI): Beyond Chat GPT



AI: Jobs that may be impacted

- Lawyers (paralegals)
- Copywriter
- Journalists
- Computer Programmer
- Human Resources
- Data analyst
- Customer service
- Salesperson
- Teacher
- Public Relations



This and other art in this presentation was created by [OpenAI's DALL-E 2](#).

Chat GPT: Can it do my homework?



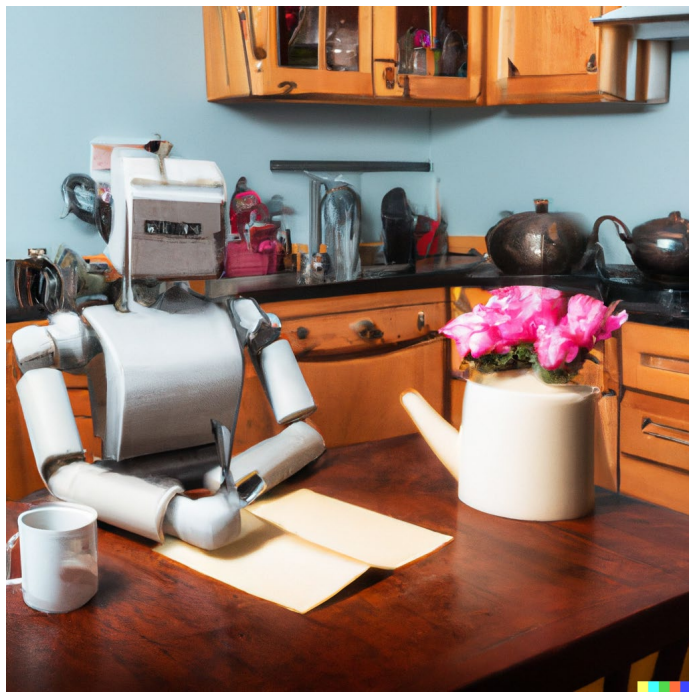
what were the causes of wwi? write this in a paragraph of 3-5 sentences



The causes of World War I can be traced back to a complex web of factors, including military alliances, imperialism, nationalism, and the assassination of Archduke Franz Ferdinand of Austria-Hungary in 1914. The competing interests of European powers led to a dangerous buildup of military power and a series of diplomatic crises in the years leading up to the war. The final spark that ignited the conflict was the assassination of Ferdinand by a Serbian nationalist in Sarajevo, which set off a chain reaction of mobilizations and declarations of war among the major powers of Europe.



Chat GPT: Can it be creative?



This and other art in this presentation was created by [OpenAI's DALL-E 2](#).



rewrite this answer as a poem



The world was poised on the brink of war,
As empires jostled for power and more.
A complex web of alliances entwined,
Each nation eager to flex its own might.

Imperialism and nationalism, too,
Fueled tensions, and no one knew
How a single act could set ablaze
A continent, and nations in a craze.

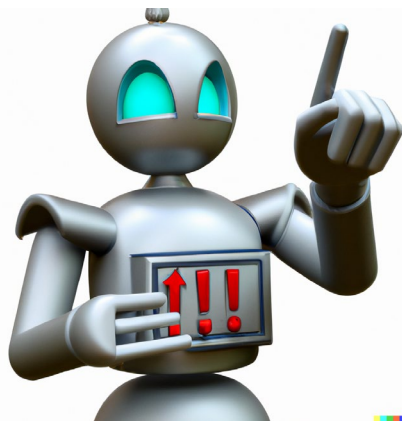
Then, in Sarajevo, a fateful shot,
Assassination, and soon it was not
A question of if, but when and where
The armies would march, the skies filled with air.

And so it was, in 1914,
The world was plunged into a war unseen.
A cataclysmic conflict that would change,
The course of history, in ways untamed.

Chat GPT: Can it save time?



Write an email thanking the participants of the WCASD chat GPT think tank for coming together for meeting two. Mention that there was great discussion on the implications in education. Mention that the next meeting is Monday April 3 at Spellman. Mention that between then and now they can view or add to the resources on the padlet. Include a space or me to link the presentation from this session. Be sure to sound appreciative, professional, and upbeat



This and other art in this presentation was created by [OpenAI's DALL-E 2](#).

Chat GPT: Personal Assistant



Subject: Thank You for Attending WCASD Chat GPT Think Tank Meeting Two



Dear Participants,

I wanted to express my sincere gratitude for your participation in the WCASD Chat GPT Think Tank Meeting Two. It was wonderful to see everyone come together and engage in such a stimulating conversation about the implications of GPT in education.

Your insights and contributions were truly invaluable, and I believe we were able to gain a deeper understanding of the potential impact of this technology on the future of education. I was impressed by the level of thoughtfulness and enthusiasm you brought to the discussion.

Our next meeting will take place on Monday, April 3 at Spellman, and I look forward to continuing our conversation. In the meantime, I encourage you to visit our padlet to view or add to the resources we've collected on this topic. I believe this will be a great way for us to continue our collaboration and stay connected between meetings.

As promised, I am including a link to the presentation from this session. [INSERT LINK HERE]

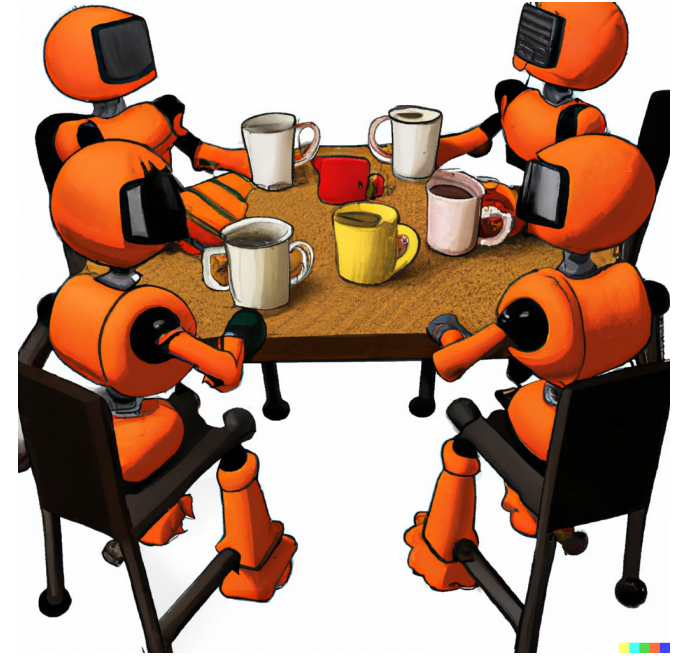
Thank you again for your time and dedication to this important initiative. It's an honor to work alongside such talented and committed professionals, and I'm excited to see where our collective efforts will take us.

Best regards,

[Your Name]

Chat GPT WCASD Think Tank

- Monthly meetings of varied stakeholders
- Exploring capabilities, wonderings, and potential practices
- Discussing the place of Chat GPT in education
- Reviewing the academic integrity policy



This and other art in this presentation was created by [OpenAI's DALL-E 2](#).

Chat GPT WCASD Think Tank Future Work

- Monthly meetings of varied stakeholders
- Exploring capabilities, wonderings, and potential practices
- Discussing the place of Chat GPT in education
- Reviewing the academic integrity policy



This and other art in this presentation was created by [OpenAI's DALL-E 2](#).



2022-23 District Survey Highlights

Family and Student Districtwide Surveys

2021-22 School Year

During the 2021-22 school year, two district surveys were issued:

- Mid-Year Survey, February 2022
- End-of-Year Survey, May 2022

Survey audiences include:

- Families
- Staff
- Elementary (Grade 5) and Secondary

Students
Survey Responses:

- Over 16,000 total responses from the mid-year and end-of-year for family, staff, and student surveys



English ▾

Thank you for taking time to give us your thoughts! We value and appreciate your anonymous feedback.

To move the survey forward or backward, use the arrows at the bottom of the screen and click submit once completed. Please note that you will not be able to return to this survey once it is complete or if it is closed before completion, but you may start a new survey response if you lose access to the current one or if you have additional children attending school in the district. This survey has a total of 19 questions.

1. Your child's home School/Building:

2. Your child's grade level:

3. Rigor level of most of your child's classes:

Surveys created in the online platform Qualtrics and distributed via emails, links, and Schoology.

2022-23 School Year

First of two district surveys issued in the fall of the 2022-23 School Year:

- Fall Survey, November 2022 - Complete
- Spring Survey, April 2023 - Planned

Survey audiences include:

- Families
- Staff
- Elementary (Grade 5) and Secondary

Students Survey Responses:

- Over 7,500 total responses received from the family, staff, and student fall survey



English ▾

Thank you for taking the time to share your thoughts with us! We value and appreciate your anonymous feedback. The information collected through this survey provides us with valuable insight and offers us a comparison with the data collected through last year's surveys ([2021-22 Family Survey Results](#)).

To move the survey forward or backward, use the arrows at the bottom of the screen and click submit once completed. Please note that you will not be able to return to this survey once it is complete or if it is closed before completion, but you may start a new survey response if you lose access to the current one or if you have additional children attending school in the district. This survey has a total of 17 questions for grades K-8 and 20 questions for grades 9-12 (extra questions are for the new Lunch and Learn Period [Viking, Warrior, or Golden Knight Block]).

1. Your child's home School/Building:

2. Your child's grade level:

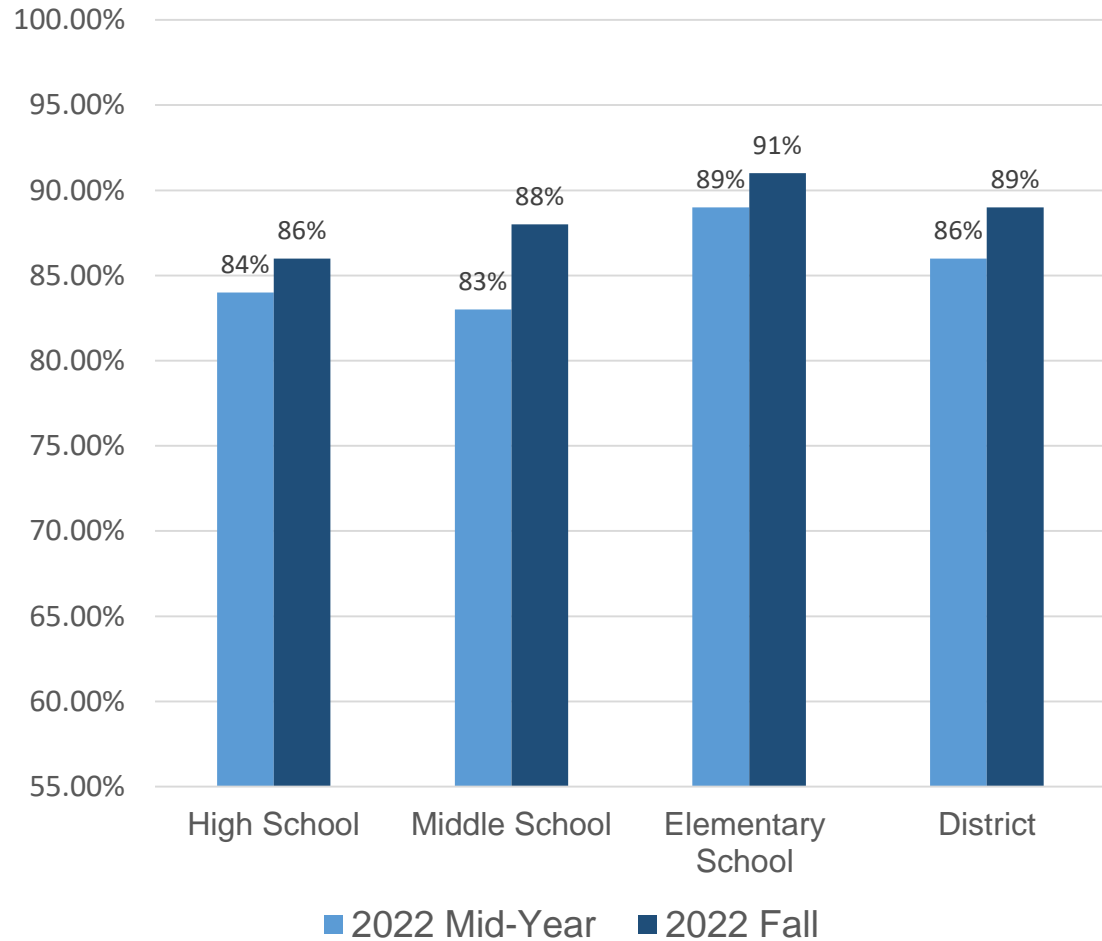
Surveys created in the online platform Qualtrics and distributed via emails, links, QR code and Schoology.

Family Survey Highlights

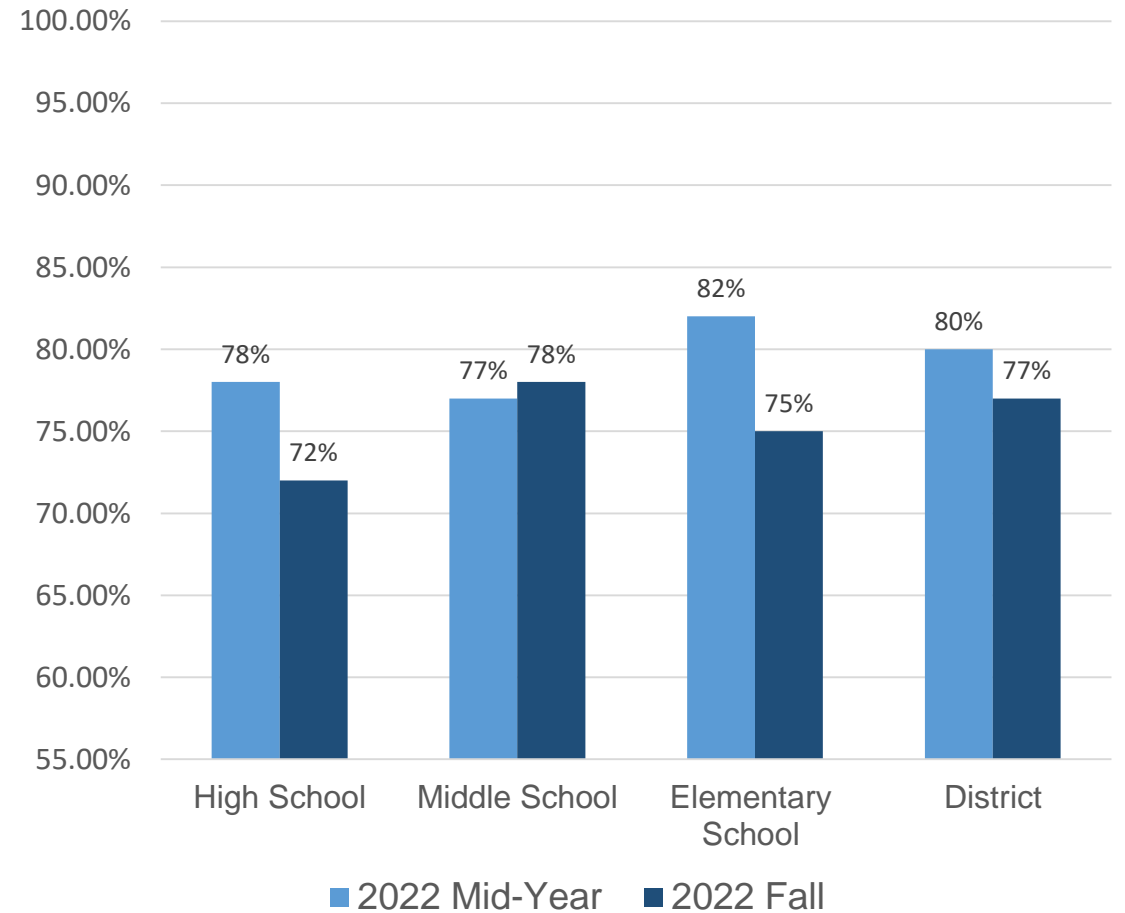
**A Comparison of the 2021-22 Mid-Year Survey Responses
to the 2022-23 Fall Survey Responses**

Family Survey Highlights: Student Experience

I am satisfied with the learning experiences my child receives.

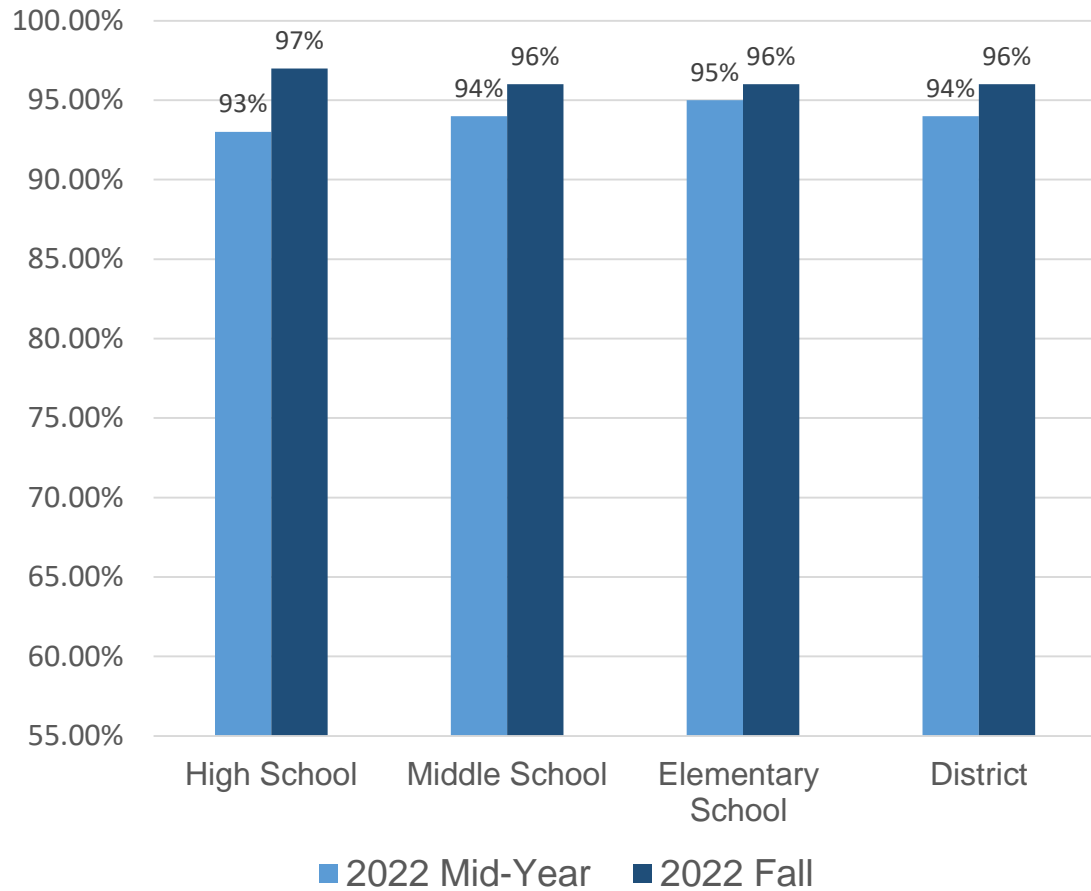


I am satisfied with the counseling services my child receives.

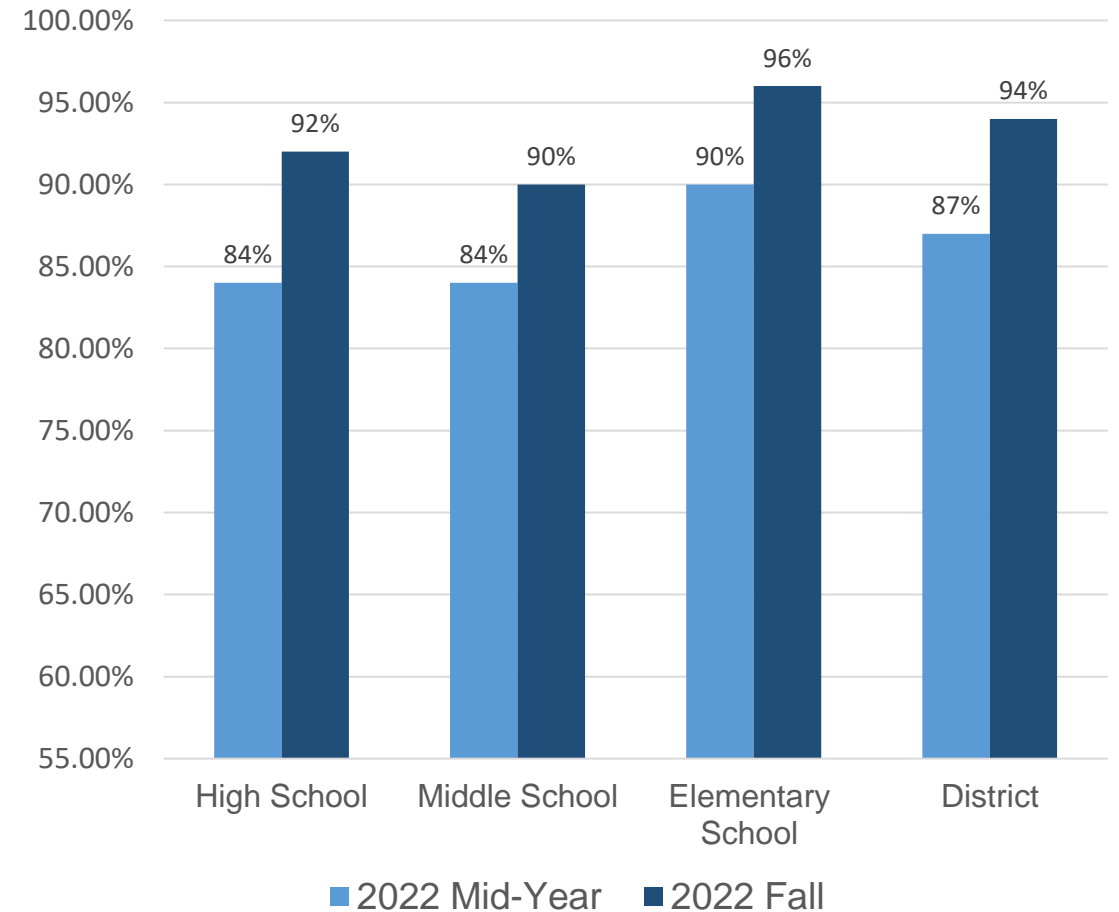


Family Survey Highlights: Student Experience

My child's teacher(s) uses technology in ways that support learning and communication.

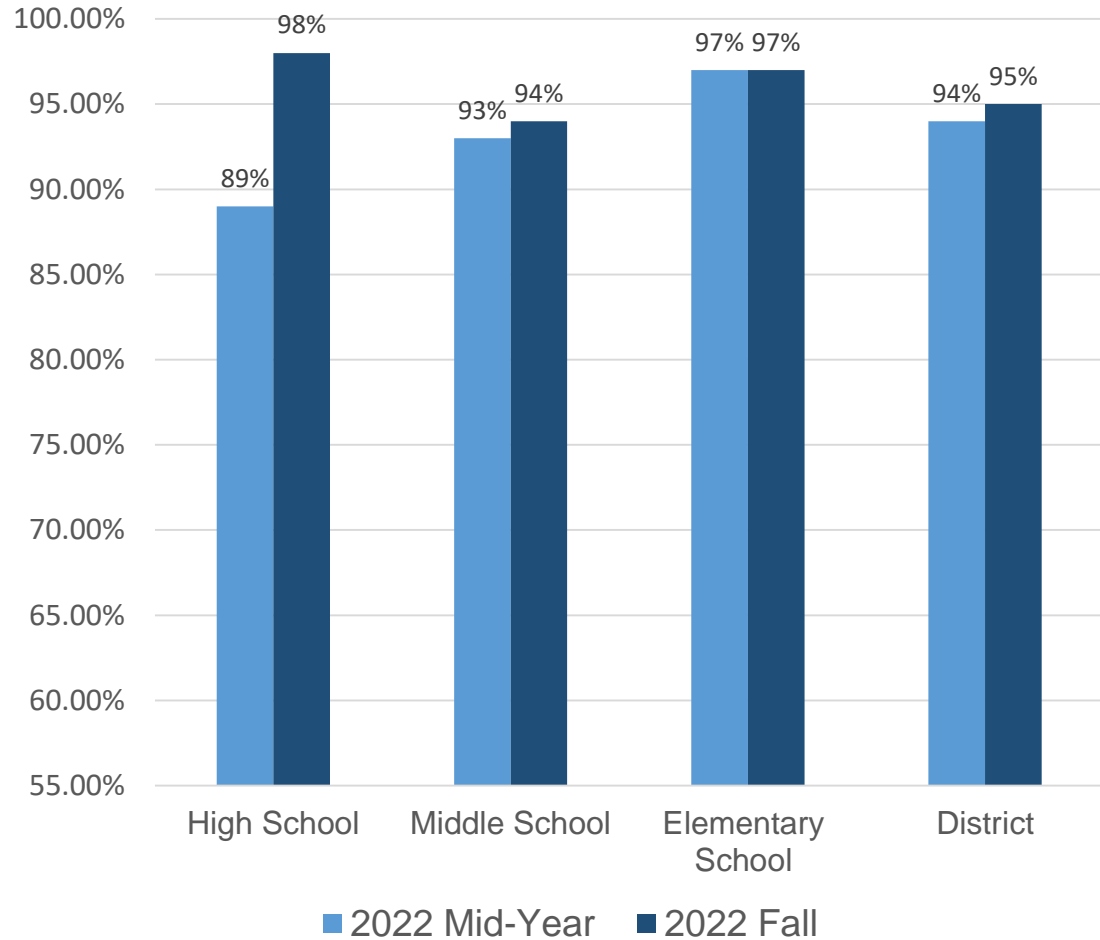


Overall my child is having/had a good school year.

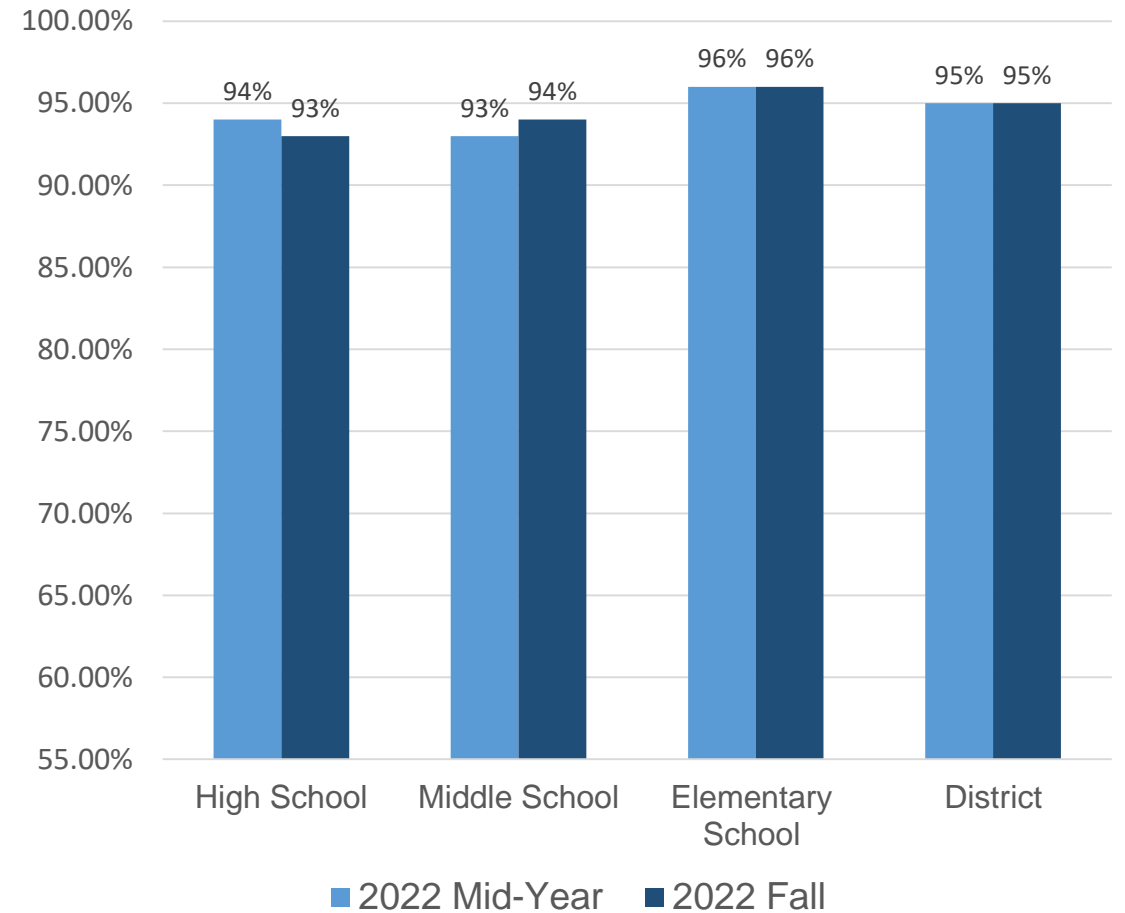


Family Survey Highlights: Communication

My child's school regularly communicates with parents.

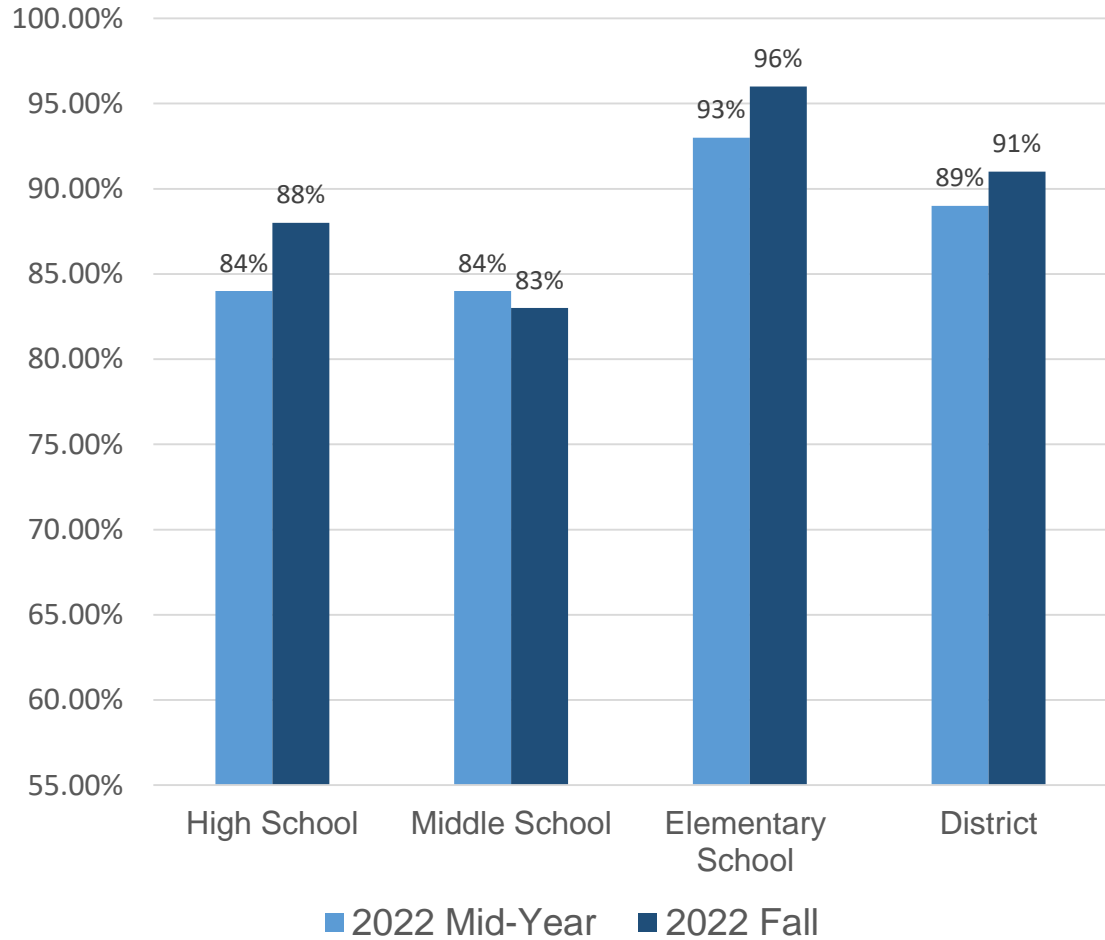


The district regularly communicates important information or events.

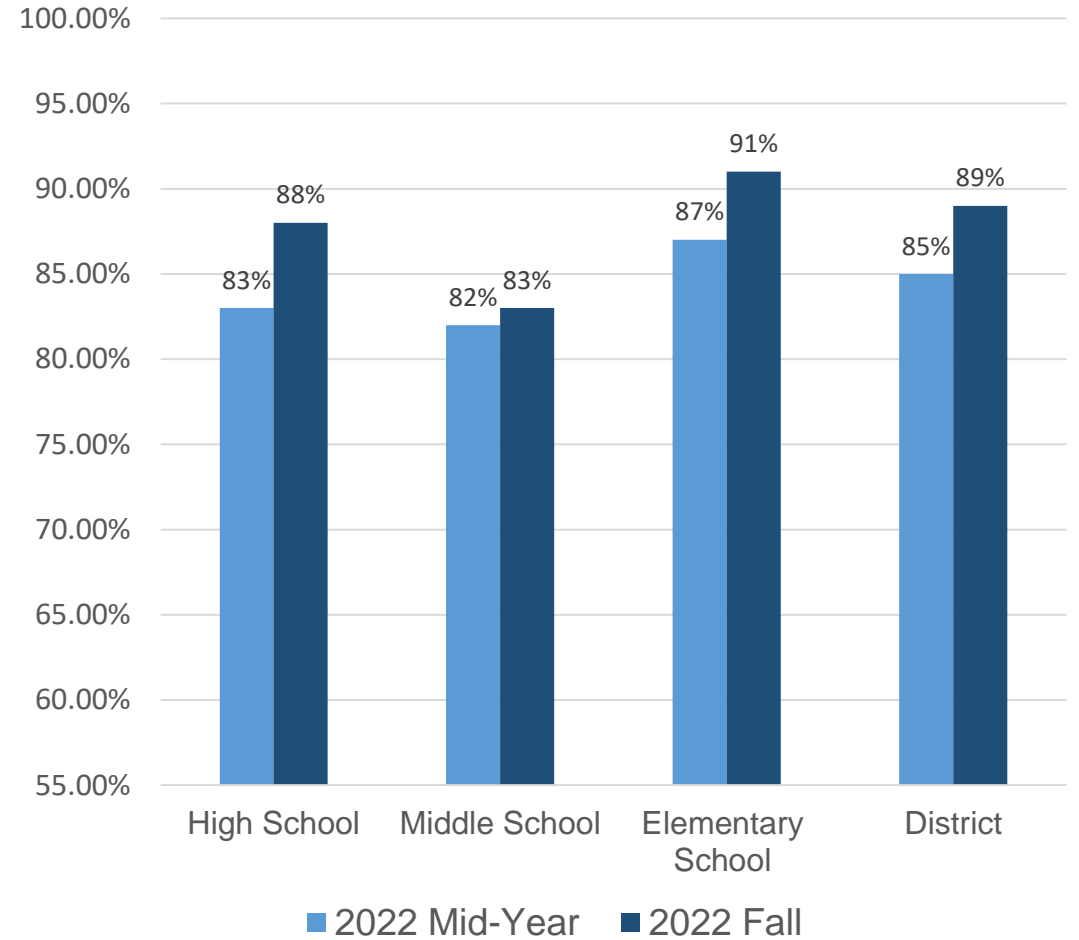


Family Survey Highlights: Community

My child's school fosters a positive environment.



I would recommend my child's school to others.

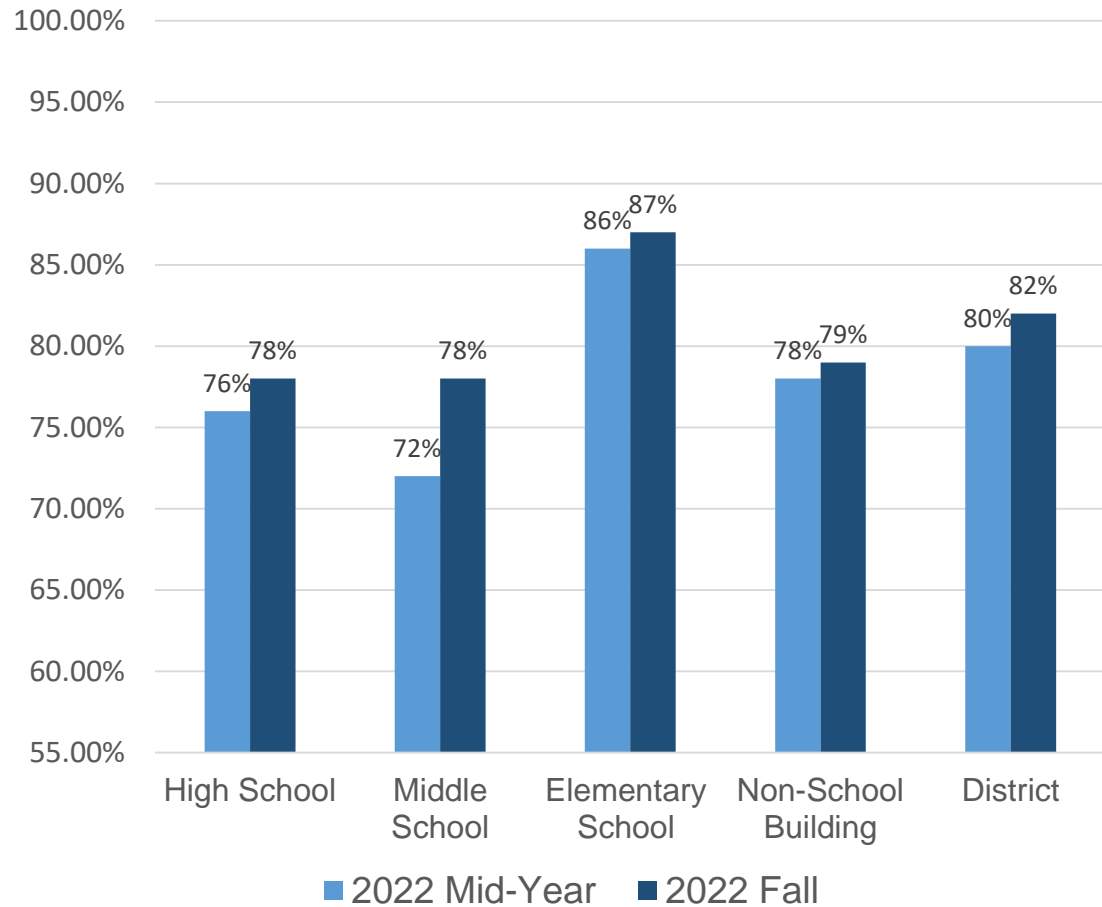


Staff Survey Highlights

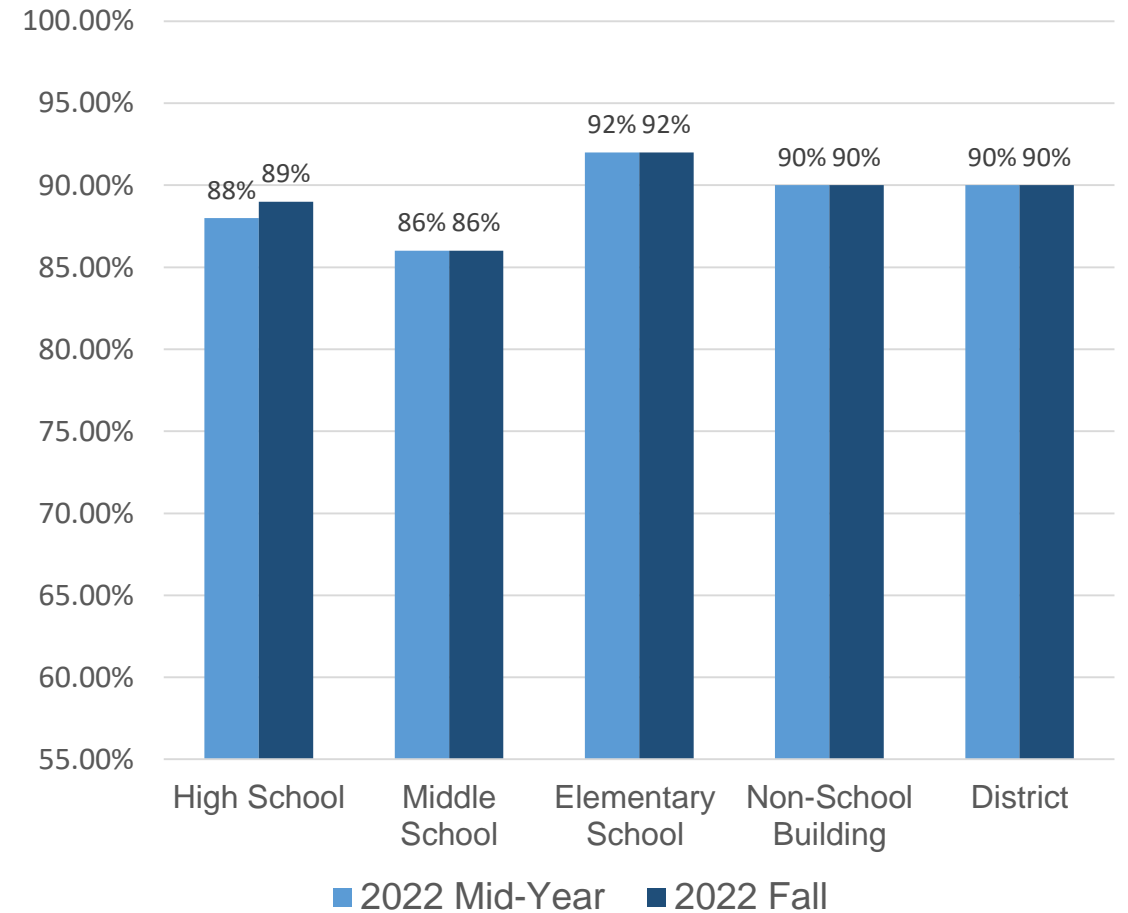
A Comparison of the 2021-22 Mid-Year Survey Responses
to the 2022-23 Fall Survey Responses

Staff Survey Highlights: Staff Building Experience

As an employee, I feel that my perspectives are heard and valued when I share them with those in leadership positions at my building.

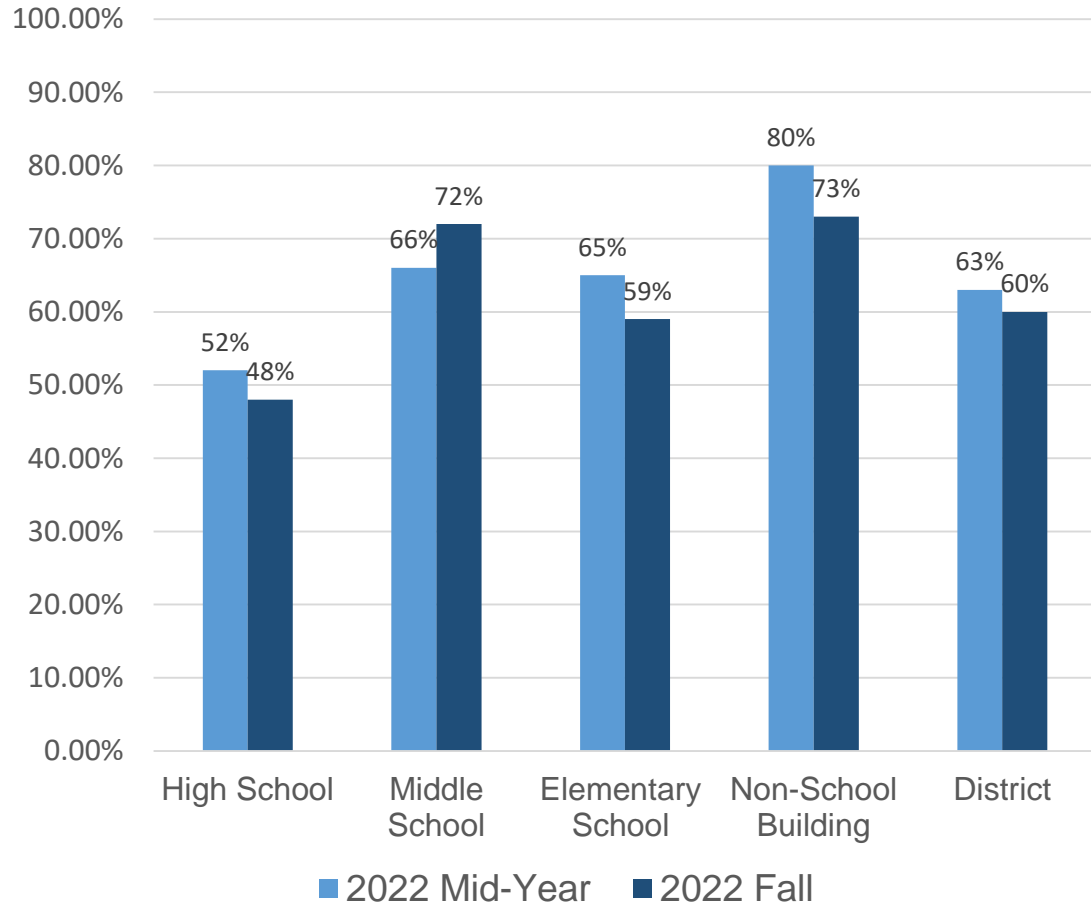


I know whom to address my questions or concerns about my building.

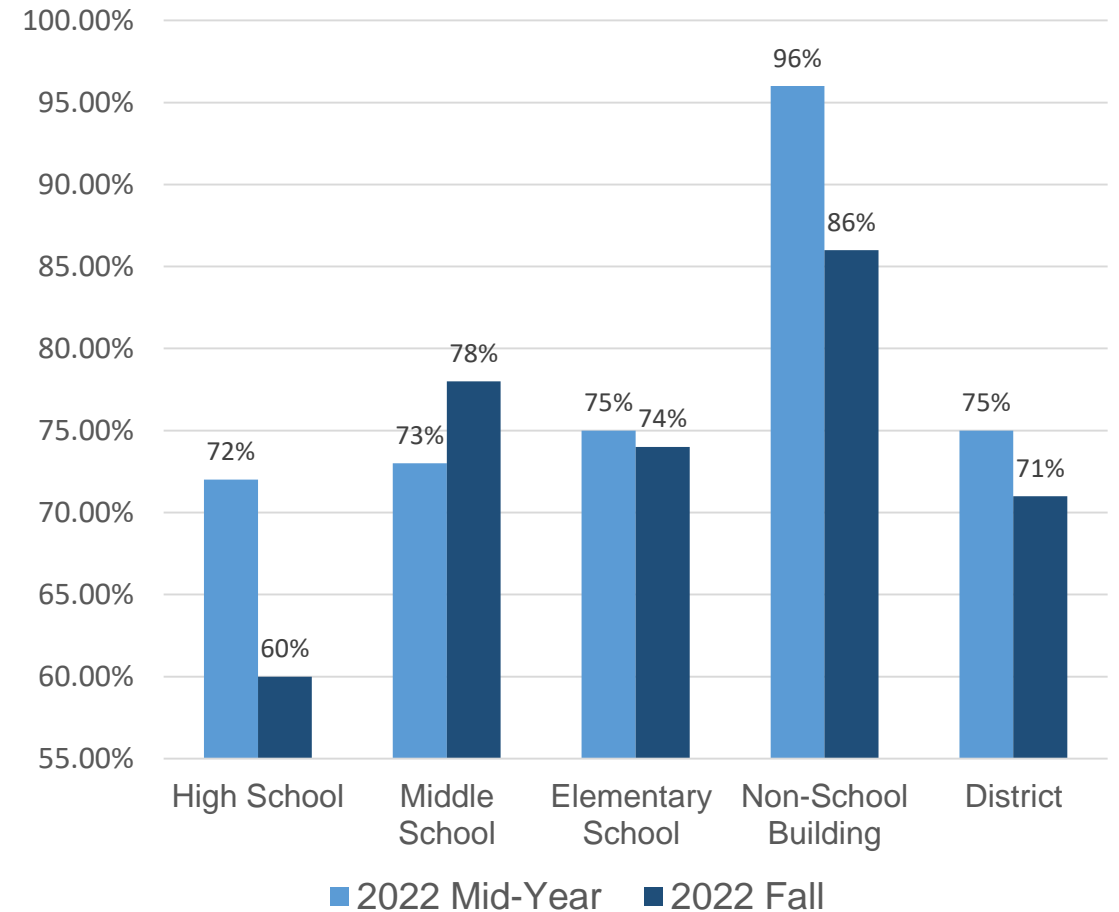


Staff Survey Highlights: Staff District Experience

As an employee, I feel that my perspectives are heard and valued when I share them with those in leadership positions at central office.

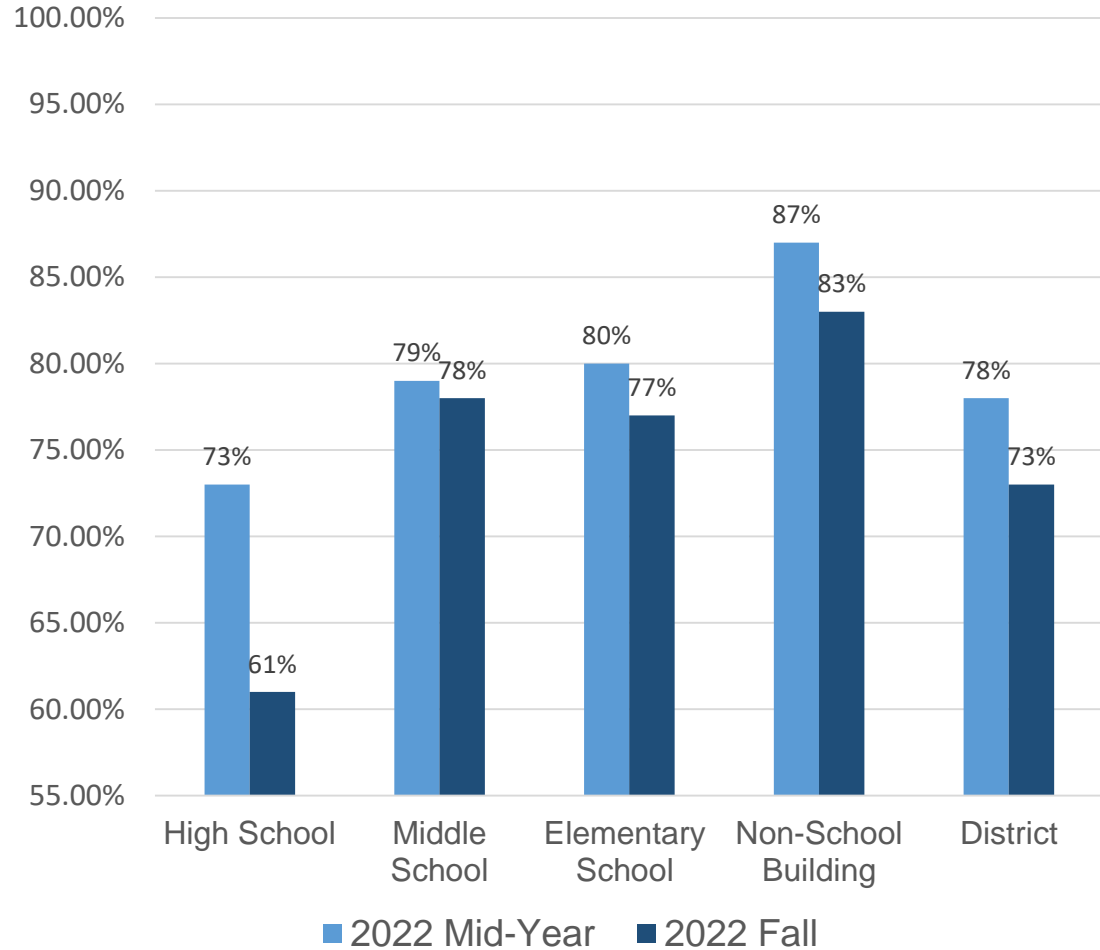


I know whom to address my questions or concerns about the school district.

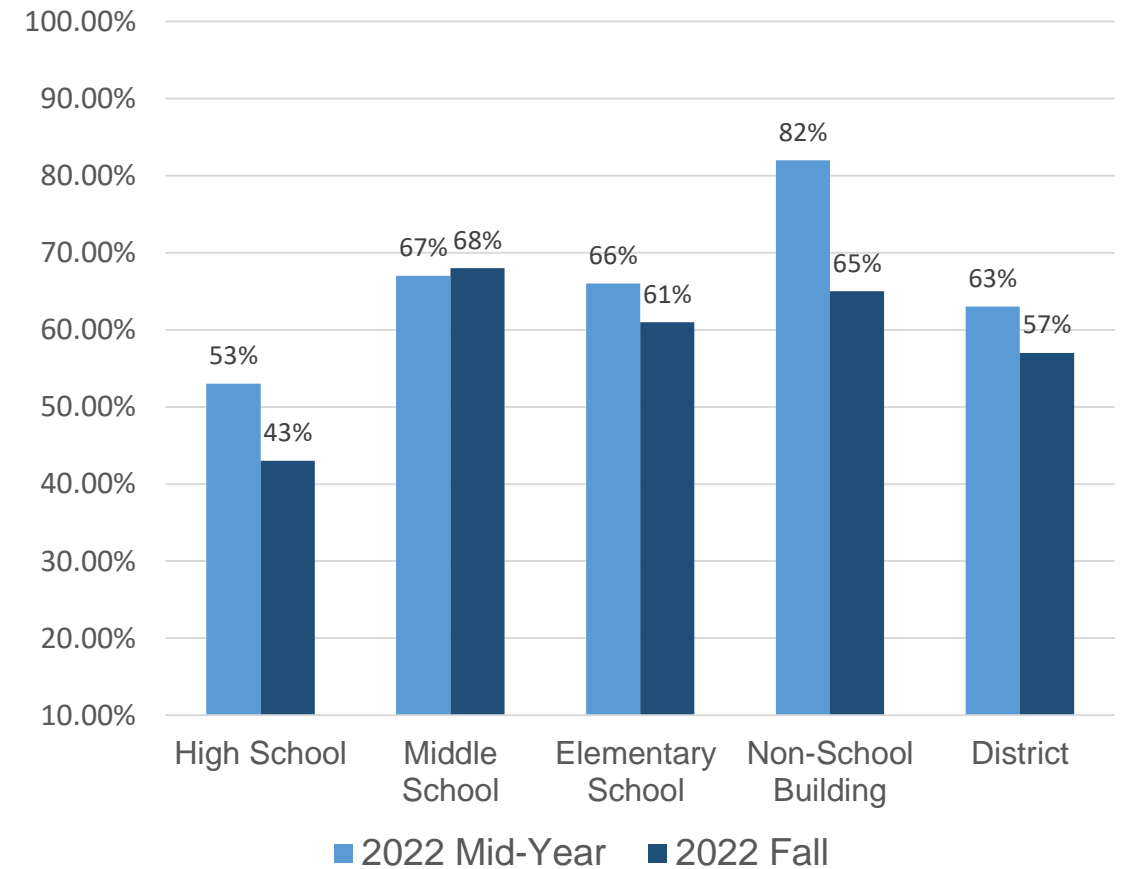


Staff Survey Highlights: Communication

Our school district as a whole has established effective communication practices.

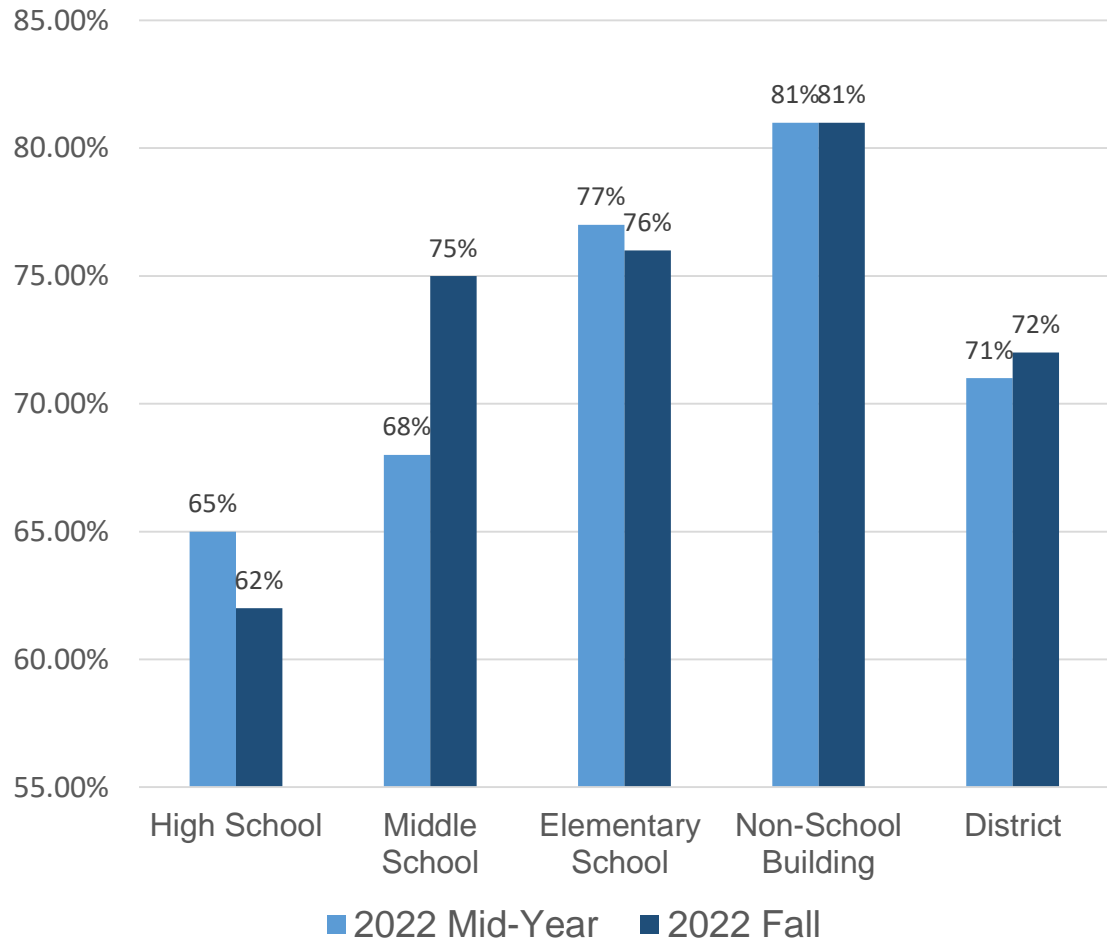


I feel that there is a clear direction from central office with regards to goals, initiatives and procedures.

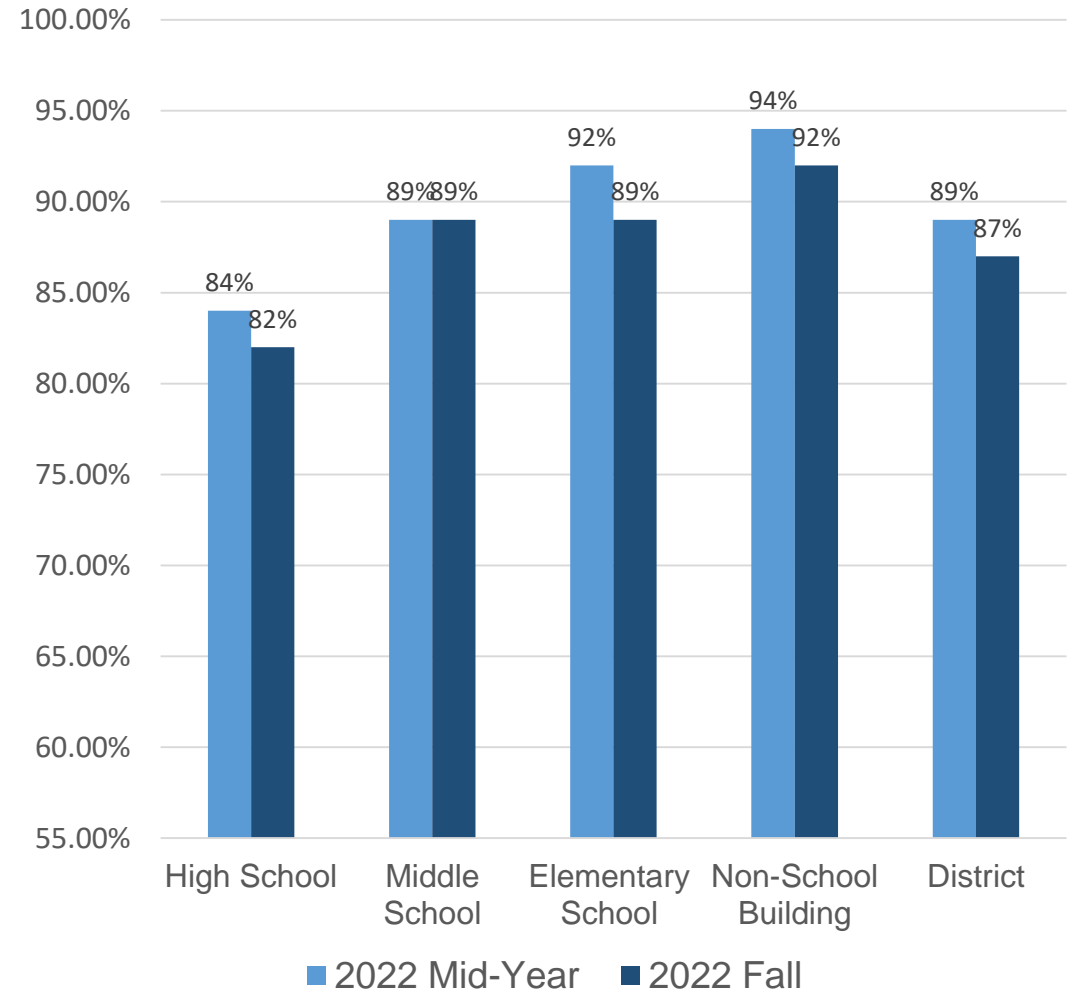


Staff Survey Highlights: Community

Our school district creates a sense of belonging for our teachers and staff.



I am proud to work in the WCASD.

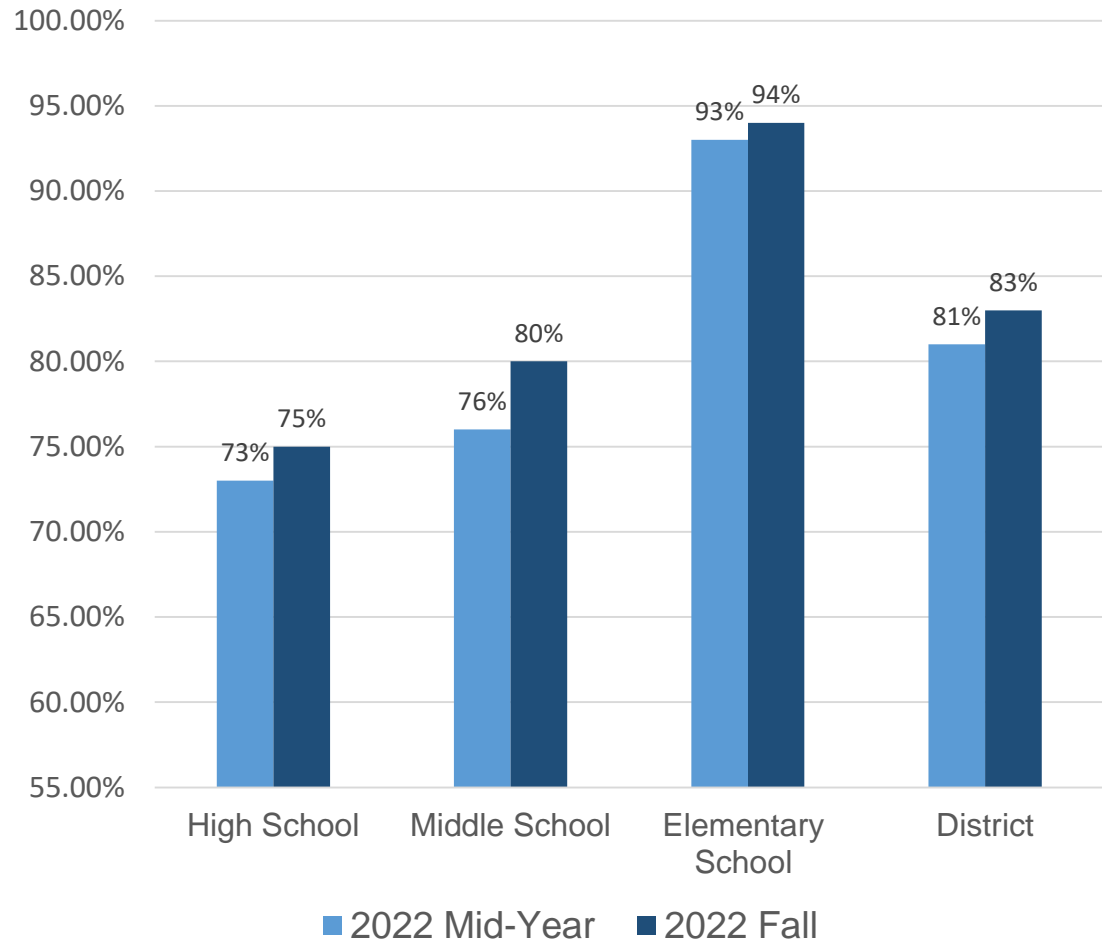


Student Survey Highlights

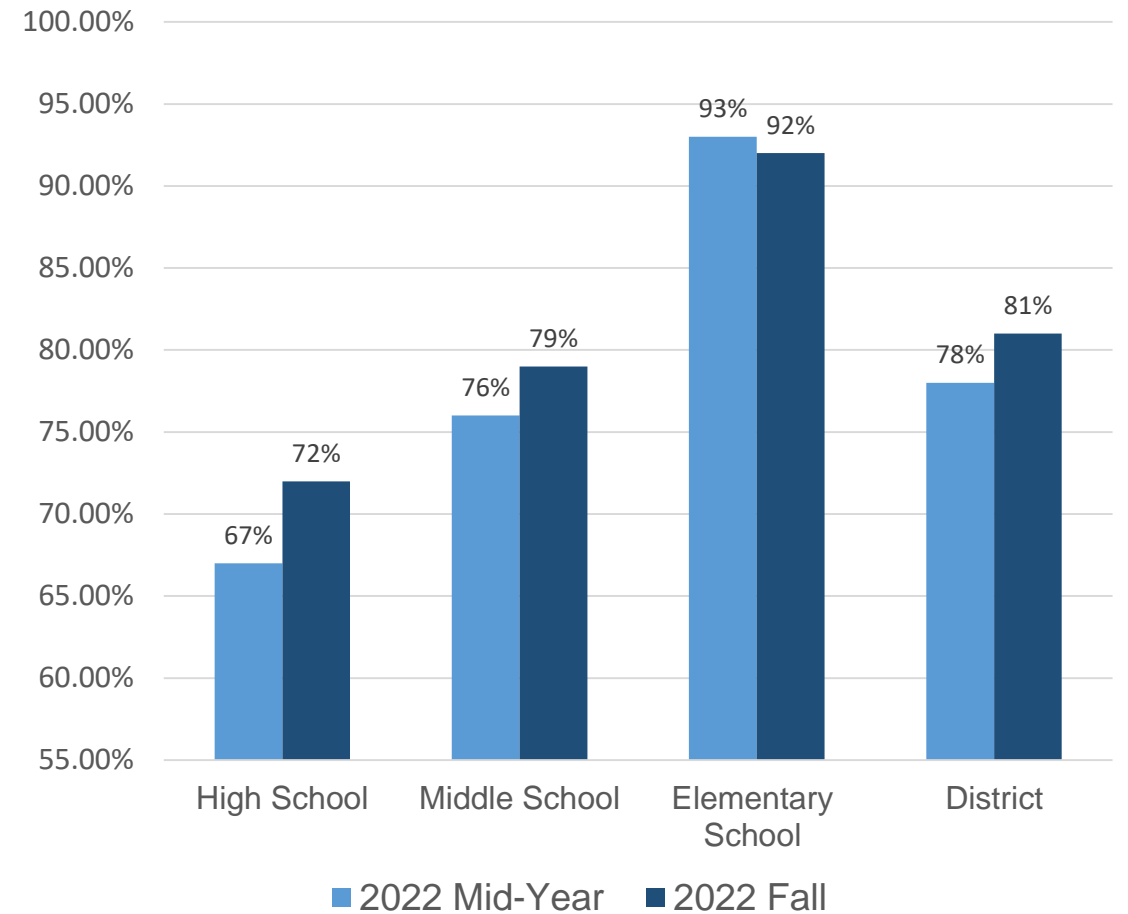
A Comparison of the 2021-22 Mid-Year Survey Responses
to the 2022-23 Fall Survey Responses

Family Survey Highlights: Student Experience

My teachers ask questions that help me think about my learning.

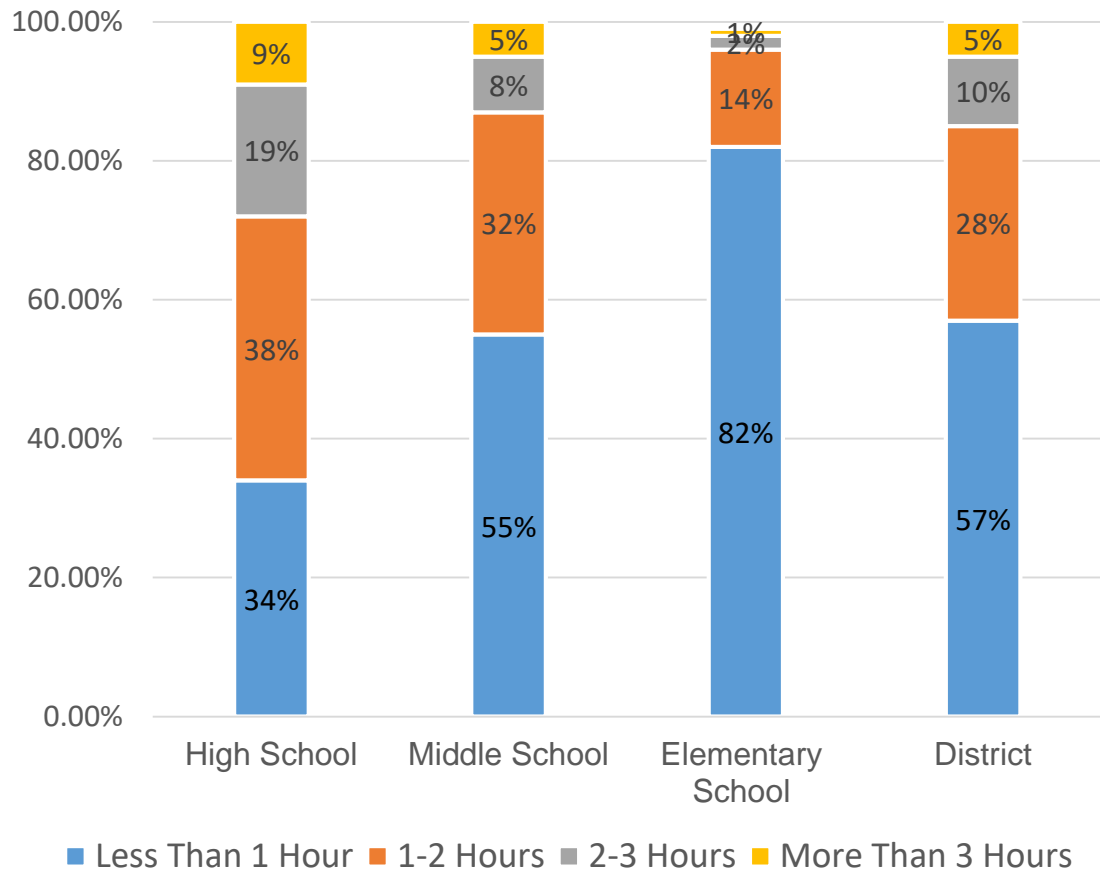


My teachers make learning engaging and interactive.

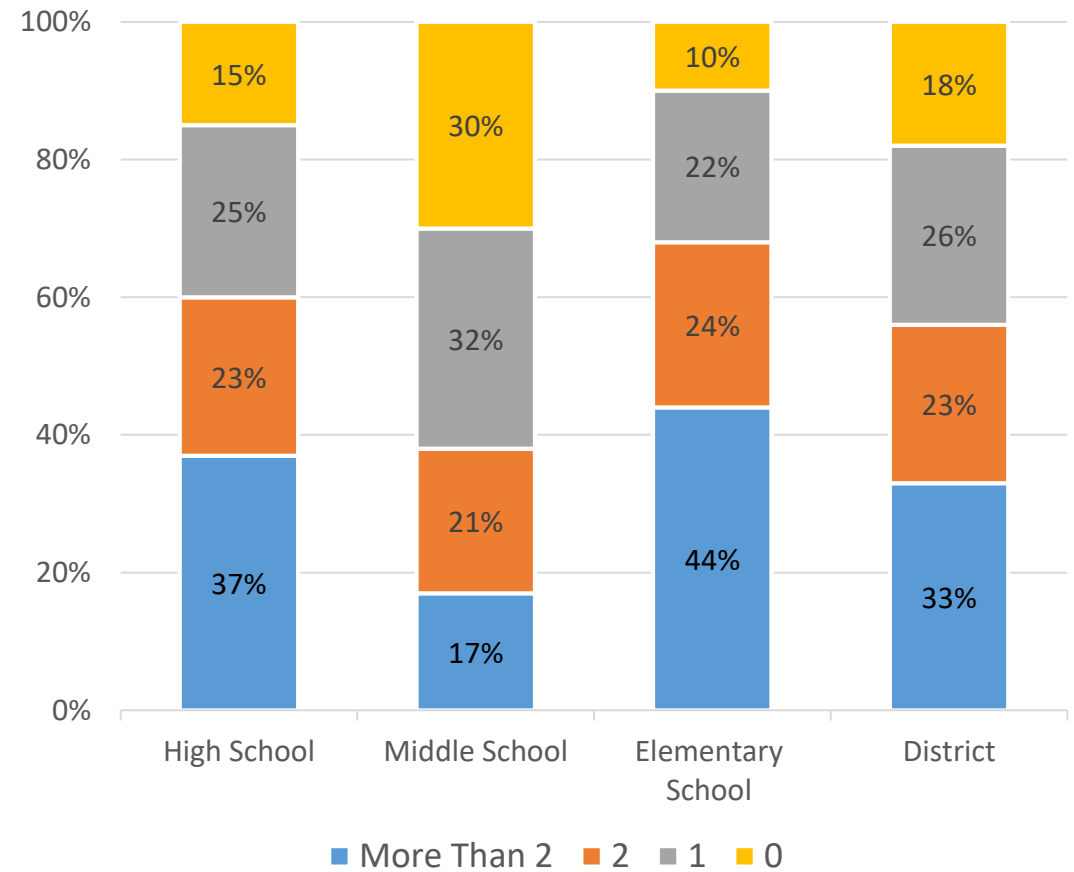


Student Survey Highlights: Student Experience

On average, I spend _____ completing homework on a daily basis.

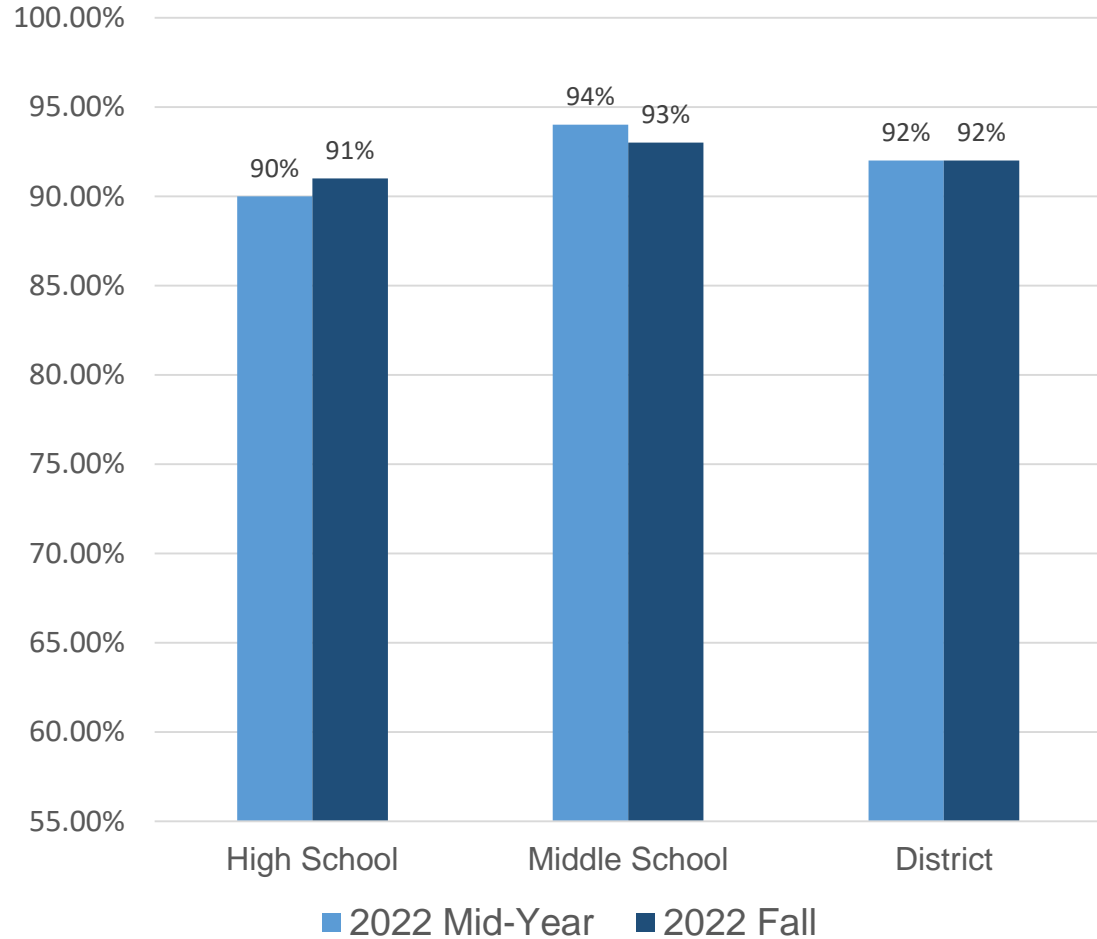


How many school activities or extracurricular clubs are you involved in?

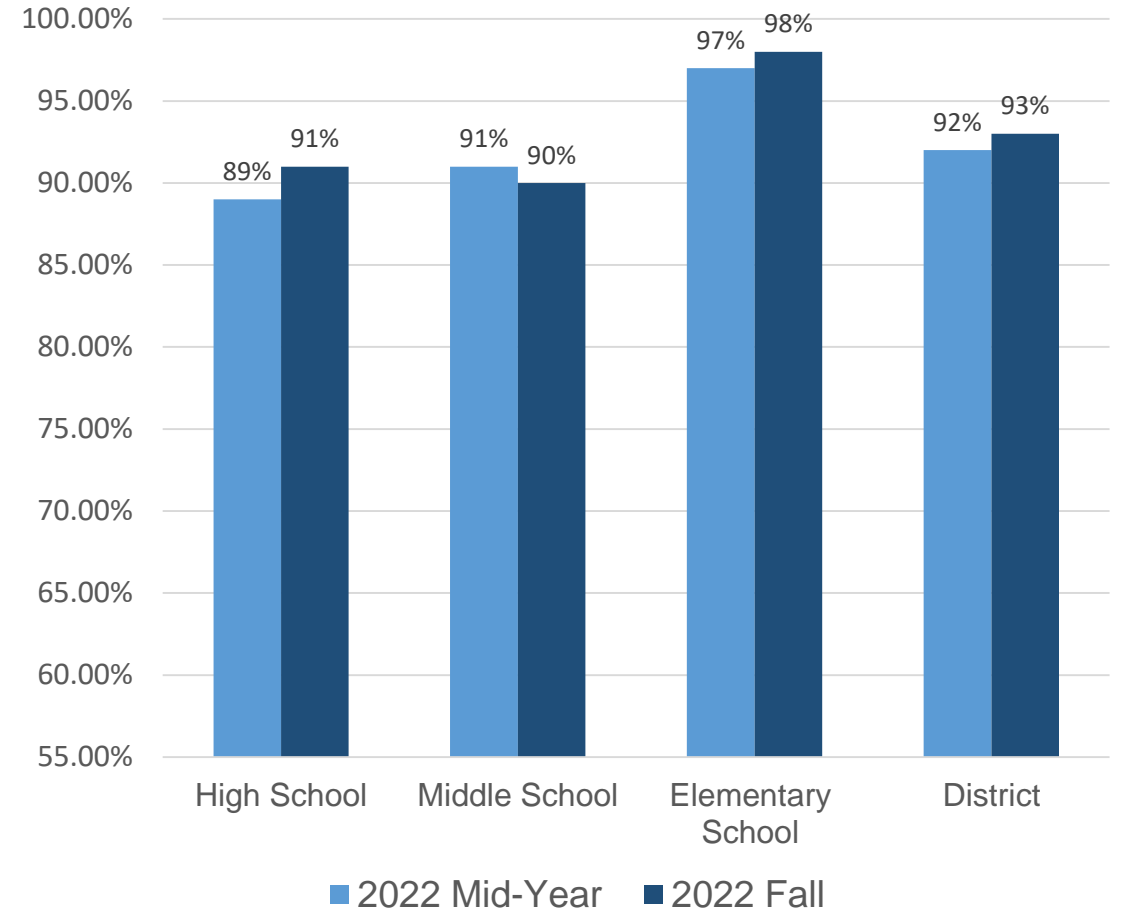


Family Survey Highlights: Communication

My teachers clearly communicate expectations for learning.

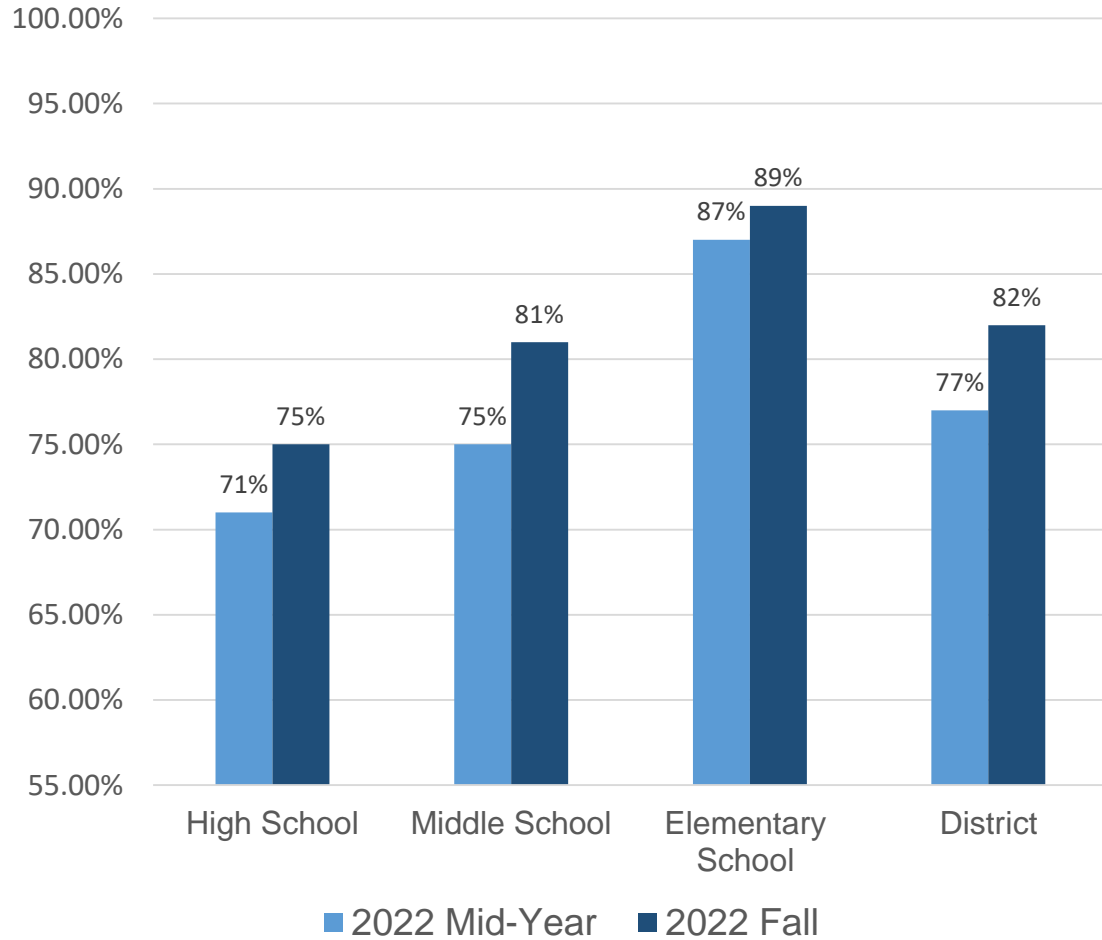


I can access my teachers when I need support with my learning.

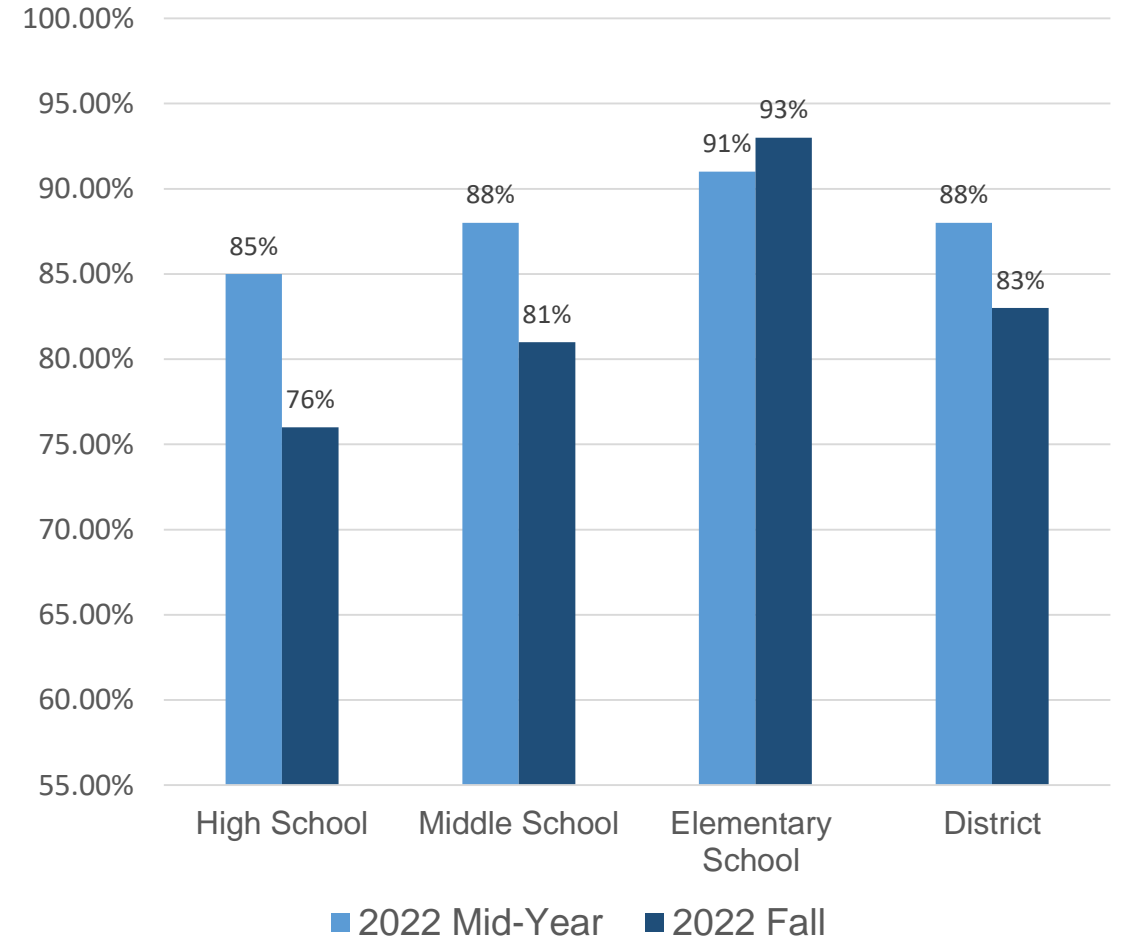


Family Survey Highlights: Community

I can identify who to go to when I need to talk about my feelings at school.



My teachers help to create a positive classroom community.





Next Steps

Questions?

The fall survey responses were shared with each school to:

- Get a sense of our families', staff, and students' needs as they settle into a new school year
- Provide school leadership with feedback to compare with last year's surveys as they work on their goals and strategies

For the 2022-23 school year, the district plans to:

- Share the results of the family survey with our community
- Distribute the spring survey in April
- Review and compare the results of both surveys issued in the 2022-23 school year as well as with the previous year results



**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

To: Board of School Directors
From: Sara M. Missett, EdD
Michael Wagman
Cc: Kalia Reynolds, EdD
Date: March 13, 2023
Re: Consent Agenda Items for March 27, 2023, Board Approval

Consent agenda items are action items that are routine, high consensus, or policies the board has 1st reading approved with no changes for the 2nd reading. These usually do not require discussion by the Board. If any Board member wishes to discuss any item below, please request that it be placed on the regular agenda as a non-consent item.

Unless we hear otherwise, the following will appear under the Education Committee as consent item(s) for the March 27, 2023, School Board agenda:

Approval to establish the following Student Activity Account(s):

- Henderson High School – Unified Bocce
- Rustin High School – Everyday Hope
- Henderson High School – Key Club

Approval of the following Study/Excursion trip(s):

- Henderson High School, PMEA Region 6 Band Festival 9th – 12th grade – Pennridge High School 03/23/2023 – 03/24/2023
- Henderson High School, AP Art, Art History and French 5 – England, France and Italy 6/18/2024 – 6/30/2024
- Henderson High School, PIAA Boys & Girls Track Championship – Penn State University State College 02/25/2023 – 02/26/2023

If after reviewing this information you have any questions, please feel free to contact Kalia Reynolds: kreynolds@wcasd.net or 484.266.1016.



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 2/13/23

Check appropriate box:
 Student Activity Account (Fund 50)

Building: Henderson

Trust Account (Fund 51)

Name of Account: Unified Bocce

State the purpose for which this account is intended:

Fundraising

List Source(s) of revenue:

Fundraising

List types of expenses to be incurred:

Equipment, travel

How long do you plan to keep this account active: _____

Alexandria Wright
Student Officer's Signature

Alexandra Wright
Student Officer's Name Printed

Jamie Wagne
Faculty Sponsor's Signature

Jamie Wagne
Faculty Sponsor's Name Printed

[Signature]
Principal's Signature

[Signature]
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: APPROVED DISAPPROVED

by the Board of Education at their meeting held on : _____

Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date

1 copy Director of Secondary Education, 1 copy returned to Principal, 1 copy to Business Office



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 2/10/2023

Check appropriate box:

Student Activity Account (Fund 50)

Building: Bayard Rustin High School

Trust Account (Fund 51)

Name of Account: Everyday Hope

State the purpose for which this account is intended:

This account is for a new club created by two rustin students who want to fundraise and collect local business doantaions to give back to the medical community. Nurses, Doctors, Assistants, etc.

List Source(s) of revenue:

Fundraising event and donations

List types of expenses to be incurred:

Only expenses would be making dontations to organizations on behalf of the club.

How long do you plan to keep this account active: for at least 3 years- possible longer.

Victoria D'Ulisse
Student Officer's Signature

Victoria D'Ulisse
Student Officer's Name Printed

Christina Vecchioli
Faculty Sponsor's Signature

Christina Vecchioli
Faculty Sponsor's Name Printed

Dr. Michael Marano
Principal's Signature

Jeffrey Jackson
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : _____
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 02/17/2023

Check appropriate box:

Student Activity Account (Fund 50)

Building: Henderson High School

Trust Account (Fund 51)

Name of Account: Henderson Key Club

State the purpose for which this account is intended:

The Henderson Key Club is an existing club that would like to open an account to raise funds to attend annual national Key Club conferences beginning in 2024.

List Source(s) of revenue:

Student fundraising & student based activities

List types of expenses to be incurred:

National Key Club conferences beginning with the 2024 conference

How long do you plan to keep this account active:

Life of the club

Naisha Jaiswal
Student Officer's Signature

Naisha Jaiswal
Student Officer's Name Printed

Marion L Jackson
Faculty Sponsor's Signature

Marion L. Jackson
Faculty Sponsor's Name Printed

[Signature]
Principal's Signature

[Signature]
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: APPROVED

DISAPPROVED

by the Board of Education at their meeting held on :

Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature




Date

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request						
School: <u>Henderson High School</u>	Grade/Subject/Club: <u>PMEA Region 6 Band Festival</u>					
Teacher(s) in Charge: <u>Kendra Woywod</u>						
Destination: <u>Pennridge High School</u>						
Trip Day(s)/Date(s): <u>March 23-24, 2023</u> Competition <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: _____						
Special Instructions (rain date, etc.): _____						
How is it related to curriculum: <u>Students rehearsing and performing advanced repertoire with local high school musicians</u>						
Objectives of the proposed trip: <u>Rehearse and perform region 6 band concert</u>						
Number of Pupils: <u>2</u>	Total Passengers: <u>2</u> Per Pupil Cost: _____					
Adult Chaperone to Student Ratio: _____ / _____	% of Eligible Students Going: <u>100.00%</u>					
Names of Teacher/Staff Chaperones: <u>Kendra Woywod</u>						
~ Other Adult Chaperones: _____						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)						
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>1</u>	<u>1</u>	<u>159.31</u>	<u>159.31</u>	_____	<u>1-1110-000-20-16-966-315</u>
Agency Nurses Needed:	_____	_____	<u>0.00</u>	<u>0.00</u>	_____	_____
Name of Staff Member Driving Students: <u>Kendra Woywod</u>						
Mileage/Tolls: (if applicable) _____						
Hotel/Food/Airfare: (if applicable) _____						
Registration/Entrance Fee: (if applicable) _____ <u>284.00</u> <u>1-1110-000-20-16-966-810</u>						
Other Costs: _____						
<input type="checkbox"/> Walking <input checked="" type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation						
<input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	_____	_____	_____	<u>0.00</u>	_____	_____
~ Rental Company/Carrier: _____						
Students Leaving From:	<u>Henderson</u>	at	<u>7:00</u>	<input checked="" type="checkbox"/> am <input type="checkbox"/> pm		
Students Returning To:	<u>Henderson</u>	at	<u>9:00</u>	<input type="checkbox"/> am <input checked="" type="checkbox"/> pm		
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: _____						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) _____						
Total Cost of Trip: \$ <u>443.31</u> Pupil Cost: \$ <u>-</u> Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>443.31</u>						
Requested By: <u>Kendra Woywod</u> Signature: <u>Kendra Woywod</u> Date: <u>02/15/2023</u>						
Approval						
Principal	Approved				Date:	<u>2/18/23</u>
Supervisor	Approved				Date:	<u>2/17/23</u>
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved				Date:	<u>2/22/23</u>
Transportation: _____						
Schedule Dates: _____ Contractor: _____						
Krapf Costs: _____ Additional Costs: _____						
<input type="checkbox"/> Spellman Office Only Overnight Trip will appear on the _____ Board Consent Agenda.						

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal	New Trip Request	Trip Revision Request	Trip Cancellation Request			
School	<u>East High School</u>	Grade/Subject/Club:	<u>PMEA Region 6 Band</u>			
Teacher(s) in Charge:	<u>Christopher Orlando</u>					
Destination:	<u>Pennridge High School</u>					
Trip Day(s)/Date(s):	<u>03/23/23-03/24/23</u>	Competition	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Overnight Trip:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country	Name Tour Company: _____			
Special Instructions (rain date, etc.):	<u>N/A</u>					
How is it related to curriculum: <u>This is an honors group made up of students throughout the SEPA region. Chloe will be performing very advanced band repertoire.</u>						
Objectives of the proposed trip: <u>Chloe will participate in the auditioning for All-State Band, then rehearsals, then a concert at the end of the festival.</u>						
Number of Pupils:	<u>1</u>	Total Passengers:	<u>1</u> Per Pupil Cost: <u>0.00</u>			
Adult Chaperone to Student Ratio:	<u>1 / 1</u>	% of Eligible Students Going: <u>100.00%</u>				
Names of Teacher/Staff Chaperones:	<u>Christopher Orlando</u>					
Other Adult Chaperones:	_____					
Nurses required on this trip:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	(refer to 121AG6)				
Estimated Cost						
Substitute(s) Needed:	<u>1</u>	<u>1</u>	<u>159.31</u> <u>159.31</u> <u>100</u> <u>1-1110-000-20-16-966-315</u>			
Agency Nurses Needed:	<u>0</u>	<u>0.00</u>	<u>0.00</u> _____			
Name of Staff Member Driving Students:	<u>N/A student will have transportation provided by family.</u>					
Mileage/Tolls: (if applicable)	_____					
Hotel/Food/Airfare: (if applicable)	_____					
Registration/Entrance Fee: (if applicable)	<u>142.00</u>		<u>1-1110-000-20-16-966-810</u>			
Other Costs:	_____					
Walking	<input checked="" type="checkbox"/> Parent Provided Transportation	<input type="checkbox"/> Public Transportation				
Bus	<input type="checkbox"/> Van/Car Rental	<input type="checkbox"/> Coach	_____			
Buses/Rentals/Coaches	Vehicle	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
				<u>0.00</u>		
Rental Company/Carrier:	_____					
Students Leaving From:	<u>Student's Home</u>	at	<u>7:00</u> <input type="checkbox"/> am <input type="checkbox"/> pm			
Students Returning To:	<u>Student's Home on Friday evening</u>	at	<u>9:00</u> <input type="checkbox"/> am <input type="checkbox"/> pm			
Request Drop off/Pick up (only if using Krapf):	<input type="checkbox"/> Yes <input type="checkbox"/> No	Drop at:	_____ at _____ am pm			
		Pick up at:	_____ at _____ am pm			
What are the planned activities to assist students who require financial assistance:						
Additional Information (bus w/lift, star seat, ski boxes, special instructions)						
<u>Chloe will be staying at the Holiday Inn Express & Suites in Quakertown with other Region Band students and PMEA chaperones.</u>						
Total Cost of Trip:	<u>\$ 301.31</u>	Pupil Cost:	<u>\$ -</u> Other Funded: <u>\$ -</u> Total Cost to the District: <u>\$ 301.31</u>			
Requested By:	<u>Christopher Orlando</u>	Signature:	<u>[Signature]</u> Date: <u>01/09/2023</u> <u>2/21/23</u>			
Approval						
Principal	Approved	<u>[Signature]</u>	Date: <u>2/23/23</u>			
Supervisor	Approved	<u>[Signature]</u>	Date: <u>2/23/23</u>			
Director of: <input checked="" type="checkbox"/> Elementary <input type="checkbox"/> Secondary	Pupil Services	Approved	<u>[Signature]</u> Date: <u>3/2/23</u>			
Transportation:	_____	Date:	_____			
Schedule Dates:	_____	Contractor:	_____			
Krapf Costs:	_____	Additional Costs:	_____			
Spellman Office Only:	<input type="checkbox"/> Overnight Trip will appear on the _____ Board Consent Agenda.					

APPROVED: August 1, 2015
 REVISED: December 14, 2017

**121AG1 Application for Approval of Study, Excursion, and
 Extracurricular Trips and Approval of Bus Transportation**

Proposal	New Trip Request	Trip Revision Request	Trip Cancellation Request
School	Henderson High School	Grade/Subject/Club: AP Art, Art History, French <i>Tris/wg seniors</i>	
Teacher(s) in Charge:	Nicole Snider, Sylvie Minier	→ French 5 + AP	
Destination:	England, France and Italy	Adv Studio AA + AP Studio AA	
Trip Day(s)/Date(s):	13 days- 6/18/2024 to 6/30/2024	Competition	Yes No
Overnight Trip:	<input checked="" type="radio"/> Yes <input type="radio"/> No	In State	Out of State <input checked="" type="radio"/> Out of Country
Special Instructions (rain date, etc.):	This is an all-inclusive trip, including travel insurance. Please attached pdf.		

How is it related to curriculum: Students will get an immersive experience in the French and Italian languages while gaining a greater understanding of the history, context, and culture of modern-day Europe. Art students will study and draw artwork in-person, learning from the old masters.
 Students will view, study, and appreciate artwork that is part of the AP art history image set.

Objectives of the proposed trip: Students will gain an overview of contemporary French, English, and Italian society, while studying artworks from the ancient, Renaissance, and modern worlds. Students will engage in French and Italian languages by practicing their conversational language skills in a real-world experience. Students will explore French architectural evolution from medieval world to the modern era
 Students will explore French architectural masterpieces from Versailles to Gothic era works in Paris like Notre Dame. We will see masters works from the Louvre and the Tate Modern in London as well as experience cultural sites. Students will learn what life was like during the time of the ancients when we visit Stonehenge. Students will study, view, and experience the Last Supper in Milan, the work of Michelangelo, Raphael, and various other Baroque and Renaissance French and Italian artists and tour the European museums which will cover much of the works on the AP Art History image set.

Number of Pupils:	<u>35</u> *	Total Passengers:	<u>40</u>	Per Pupil Cost:	<u>5,499.00</u>
Adult Chaperone to Student Ratio:	<u>1</u> / <u>6</u>	% of Eligible Students Going:	<u>100.00%</u>		
Names of Teacher/Staff Chaperones:	Nicole Snider (Art), Sylvie Minier (World Language)				
Other Adult Chaperones:	Donna Zingani (School Nurse) Peter Sok (physical education) + TBD Based on Student #s				
Nurses required on this trip:	Yes	No	(refer to 121AG6) #s		

Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	0			0.00	0%	0
Agency Nurses Needed:	0		0.00	0.00		0
Name of Staff Member Driving Students:	N/A					
Mileage/Tolls: (if applicable)				0.00		0
Hotel/Food/Airfare: (if applicable)				0.00		0
Registration/Entrance Fee: (if applicable)				0.00		0
Other Costs: <u>Everything included - flight, Transportation, food, lodging</u>				0.00		0
Walking	Parent Provided Transportation		Public Transportation			
Bus	Van/Car Rental		Coach			
	# Vehicle	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	1	2		2,414.00	100%	Partnerships 50-000-221 025-221
Rental Company/Carrier:	Krapf Coaches					
Students Leaving From:	Henderson High School			at	2:00	am X pm
Students Returning To:	Henderson High School			at	3:00	am X pm
Request Drop off/Pick up (only if using Krapf):	Yes	No	Drop at:	at		am pm
			Pick up at:	at		am pm
What are the planned activities to assist students who require financial assistance: EF provides a one discount per pupil however we are fundraising - bake sales and pretzel sales during the school year, car washes, art shows and sales (holiday plants and cards)						

*Max 35 Students

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED: August 19, 2019

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL New Trip Request Trip Revision Request Trip Cancellation

School: West Chester Henderson Sport: PIAA Boys & Girls PIAA Championship
 Coach(s) in charge: Kevin Kelly, Chas Wilson, Bryan Johnson In Season: Post Season:

Destination: Penn State Univlrsity

Trip Day(s)/Date(s): Saturday Feb 25th and Sunday Feb 26, 2023

Number of Students: 13 Total Passengers: 16 % of Eligible Students going: 100%
 Adult Chaperone to Student ratio: 3 / 4
 Names of Coach/Staff Chaperones: Kevin Kelly, Chas Wilson, Brian Johnson
 ~ Other Adult Chaperones: _____

Nurse required on this trip: Yes No (Refer to 121AG6)

ESTIMATED COST Number Cost Budget/Activity Code

Substitute(s) needed: Yes No if so, how many: _____

Name of Staff Member Driving Students: Kevin Kelly, Brian Johnson, Chas Wilson

Mileage/Tolls: (if applicable)	\$180.00	_____
Hotel/Food/Airfare: (if applicable)	\$1125.00	_____
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)	\$600.00	_____
Registration/Entrance Fee: (if applicable)	\$150.00	_____

Walking Parent Providing Trans. Public Transportation
 Bus Van/Car Rental Coach # of Buses/Rentals/Coaches _____ \$650.00

~ Rental Company/Carrier: Enterprise Rent a car

~ Request Drop and Pick (Krapf Only): Yes No Drop at: _____ at _____ AM PM
 Pick up: _____ at _____ AM PM

Students Leaving From: Henderson on 02/25/2023 at 7:00 AM PM
 Students Returning To: Henderson on 02/26/2023 at 9:00 AM PM

TOTAL Cost of Trip: \$ 2705.00 Pupil Cost: \$ 0 TOTAL Cost to the District: \$ 2705.00
 Requested Travel Advance (Min. \$300): \$ 2055.00 LS

Requested by: Kevin Kelly Signature: Kevin Kelly Date: 2-20-2023

APPROVAL

Principal: _____ Approved: Jan P. Searles Date: 2-02-2023
 Athletic Director: _____ Approved: Ken W. Powell Date: 2-20-23
 Assistant Superintendent: _____ Approved: Mr. P. [Signature] Date: 2/21/23
 Transportation: _____ Contractor: _____
 Scheduled Date: _____ Additional Cost: _____
 Krapf Cost: _____

Spellman Office Only: Overnight Trip will appear on the _____ Board Consent Agenda.